



## Concho Valley Transit District (CVTD)

### Minutes of Meeting for June 10, 2015

The Concho Valley Transit District met on Wednesday, June 10, 2015 in the Concho Valley Regional Conference and Training Center, 2801 W. Loop 306, Suite A, San Angelo, TX.

Board members present:

**Allen Amos**, Concho County Judge, Chairman  
**Richard Cordes**, Menard County Judge  
**Fred Deaton**, Crockett County Judge  
**Steve Floyd**, Tom Green County Judge, Vice Chairman  
**Larry Isom**, Reagan County Judge  
**Leslie Mackie**, Sterling County Judge  
**Dwain Morrison**, Mayor, City of San Angelo, Secretary  
**John Nanny**, Irion County Commissioner  
**Danny Neal**, McCulloch County Judge  
**Delbert Roberts**, Kimble County Judge  
**Miguel Villanueva**, Sutton County Commissioner

Board members not present:

**Roy Blair**, Coke County Judge  
**Charlie Bradley**, Schleicher County Judge  
**Charlotte Farmer**, City of San Angelo Council Member  
**Johnny Silvas**, City of San Angelo Council Member

#### Call to Order

Chairman Allen Amos announced the presence of a quorum and called the meeting to order at 3:05 p.m.

#### Invocation and Pledge of Allegiance

Judge Danny Neal gave the invocation and Judge Allen Amos led the Pledge of Allegiance.

#### Approval of Meeting Minutes

Upon a motion by Commissioner John Nanny, seconded by Commissioner Miguel Villanueva, meeting minutes from the May 13, 2015 meeting were unanimously approved.

#### Approval of Checks over \$2,000 written since last meeting

Upon a motion by Judge Danny Neal, seconded by Mayor Dwain Morrison, checks in excess of \$2,000 written since last meeting were unanimously approved.

#### Consideration and Approval to Award RFP for CVTD Bank Account Depository Services

At the May 13<sup>th</sup> Concho Valley Transit District meeting the committee agreed to allow the RFP evaluation team more time to ascertain the comparable costs between the two bids received. Nancy Ianuario, Finance Director, reported that the team met with both banks on June 1, 2015. The attempt for First Financial to provide AFP Codes was unsuccessful. Based on the evaluation criteria, the RFP evaluation team recommends that the RFP Bank Depository Services be awarded to Wells Fargo. Upon a motion by Judge Larry Isom, seconded by Judge Fred Deaton, the recommendation was unanimously approved.

**Approval of CVTD Vehicle Maintenance Plan**

Major Hofheins, Operations Manager, explained that during the 2014 FTA Triennial Review, the FTA recommended to update the CVTD Maintenance Plan as it was found to be too lengthy and confusing. It was decided to revise the existing plan and used Ford's Maintenance Plan as a reference tool.

Upon a motion by Commissioner Miguel Villanueva, seconded by Commissioner John Nanny, the revised CVTD Vehicle Maintenance Plan was unanimously approved.

**Review Financial Reports/Balance Sheet**

No action required.

**Reports and Information Items**

➤ CVTD Executive Director's Report –

- John Austin Stokes, Executive Director, announced that there would be an Employee Recognition Luncheon on Thursday, July 2, 2015 at the CVTD Multimodal Facility and reported that the CVCOG offices would be closed on July 3<sup>rd</sup> in celebration of Independence Day.
- Mr. Stokes also announced that two bids had been received for the CVTD General Manager Contract. He stated that the sub-committee would need to meet to review the proposals.
- Jude Richard, Procurement Officer, gave an update on the New Freedom Sidewalk project which he stated was coming to an end. He presented a slideshow of the developments throughout the project and gave examples of the positive impact it is already having on the people that live and work in that part of the community.
- Major Hofheins, Operations Manager, provided information on the progression of CVTD's Rural Veteran's Initiative. He expressed much optimism in the growth and development of this project to help the veterans in the Concho Valley.
- Major also mentioned that CVTD staff has started making initial visits to the counties to obtain feedback from patrons, community stakeholders, and community leaders on CVTD services. These visits are also meant to promote CVTD and increase ridership and it is already starting to prove to be effective. The overall goal is to assess each community to determine needs and then to provide continued outreach.

**Future Agenda Items**

None

**Adjournment** The meeting was adjourned at 3:53 p.m.

Duly adopted at the meeting of the Concho Valley Transit District of the Concho Valley Council of Governments this 8th day of July 2015.

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Allen Amos, Chairman

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Dwain Morrison, Secretary