

Concho Valley Transit District (CVTD)

Minutes of Meeting for January 14, 2015

The Concho Valley Transit District met on Wednesday, January 14, 2015 in the Concho Valley Regional Conference and Training Center, 2801 W. Loop 306, Suite A, San Angelo, TX.

Board members present:

Allen Amos, Concho County Judge, Chairman
Roy Blair, Coke County Judge
Charlie Bradley, Schleicher County Judge
Richard Cordes, Menard County Judge
Fred Deaton, Crockett County Judge
Larry Isom, Reagan County Judge
Dwain Morrison, Mayor, City of San Angelo
John Nanny, Irion County Commissioner
Danny Neal, McCulloch County Judge
Delbert Roberts, Kimble County Judge
Miguel Villanueva, Sutton County Commissioner

Board members not present:

Charlotte Farmer, City of San Angelo Council Member
Steve Floyd, Tom Green County Judge, Vice Chairman
Johnny Silvas, City of San Angelo Council Member

Call to Order

Chairman Allen Amos announced the presence of a quorum and called the meeting to order at 2:49 p.m.

Invocation and Pledge of Allegiance

Judge Neal gave the invocation and Judge Amos led the Pledge of Allegiance.

Approval of Meeting Minutes

Tracy Ogle, Director of Administration, noted a correction to the minutes. On page 2 the Sub-committee for CVTD Contracted Management Services should be Roy Blair, Richard Cordes and Dwain Morrison. Upon a motion by Commissioner Villanueva, seconded by Judge Isom, meeting minutes from the December 10, 2014 meeting were unanimously approved with the correction.

Approval of Checks over \$2,000 written since last meeting

Upon a motion by Mayor Morrison, seconded by Commissioner Nanny, checks written in excess of \$2,000 written since last meeting were unanimously approved.

Update from Sub-committee regarding Transit Management Contracts and authorization if recommended

The Sub-committee and key staff met with the Texas Transportation Institute on January 20, 2015 to review examples of Transit Service Delivery Models and participate in a question and answer session. John Austin Stokes, Executive Director, presented a PowerPoint presentation on Transit Service Delivery Models which was provided to the Sub-committee by TTI. After the PowerPoint presentation the board did express some concerns regarding autonomy and also the budget. Judge Cordes reported on behalf of the Sub-committee. There was a lengthy discussion and consideration of what would be best for CVTD and its needs. Upon a motion by Judge Cordes, seconded by Judge Blair, authorization for the CVTD staff to move forward and draft an RFP for Transit Management Contract – Public Employees was unanimously approved.

CVTD Procurement Specialist to report on the process for CVTD to procure using the Texas State Comptrollers State Purchasing Co-Op

Jude Richard, CVTD Procurement Specialist, reported that CVTD has received funding to purchase some Urban and Rural vehicles. After completing the market research for this particular procurement it was found that purchasing through the Texas State comptroller's State Purchasing Co-Op would get the best value for CVTD. The process for purchasing through the Co-Op deviates from what CVTD Procurement Policy states. CVTD Procurement Policy states "All contracts must be signed by the Executive Director, CVTD." CVTD would need to draft a letter getting authorization from the Executive Director for the CVTD Procurement Specialist to process an electronic order to purchase the vehicles. John Austin Stokes, Executive Director, wanted the board to be apprised of this matter.

Review Financial Reports/Balance Sheet

No action required.

OTHER Discussion Items or Future Agenda Items

*Board member designation and election of officers will take place in February

Adjournment The meeting was adjourned at 3:29 p.m.

Duly adopted at the meeting of the Concho Valley Transit District of the Concho Valley Council of Governments this 11th day of February 2015.

Allen Amos, Chairman

Steve Floyd, Vice-Chairman

Date

Date