



NOTICE OF A PUBLIC MEETING
CONCHO VALLEY TRANSIT DISTRICT

3:00 P.M.

WEDNESDAY, MARCH 11, 2015

**Concho Valley Regional Conference and Training Center
2801 W. Loop 306, Suite A., San Angelo, TX 76904**

The meeting place is accessible to persons with disabilities. If assistance is needed to observe or comment, please call the Council office at 944-9666 at least 24 hours prior to the meeting.

BUSINESS

- (1) **DETERMINATION OF QUORUM AND CALL TO ORDER**
- (2) **INVOCATION & PLEDGE OF ALLEGIANCE**
- (3) **APPROVAL OF MINUTES** of February 11, 2015 meeting (See **Attachment A**)
- (4) **PRESENTATION, REVIEW, & APPROVAL** of CVTD Annual Financial Audit for FY 13-14 - **Resolution 031115 A** (**Attachment B** will be sent via email and copies will be distributed at the meeting)
- (5) **APPROVAL** of New Slate of CVTD Board Members & Election of Officers **Resolution 031115 B** (See **Attachment C**)
- (6) **APPROVAL OF CHECKS** over \$2,000 written since last meeting (See **Attachment D**)
- (7) **REVIEW** Financial Reports for December 2014 and January 2015 (See **Attachment E** – *January 2015 will be distributed at the meeting*)
- (8) **REPORTS AND INFORMATION ITEMS TO BE PRESENTED DURING THE MEETING:**
 - CVTD Executive Director's Report
 - CVTD Fleet Condition Report
 - CVTD Planning Surveys Report
- (9) **RECOMENDATION** of Future Agenda Items
- (10) **ADJOURN**

Posted in accordance with the Texas Government Code, Title V, Chapter 551, Section .053, this Wednesday, March 4, 2015.



John A. Stokes, Executive Director



Concho Valley Transit District (CVTD)

Minutes of Meeting for February 11, 2015

The Concho Valley Transit District met on Wednesday, February 11, 2015 in the Concho Valley Regional Conference and Training Center, 2801 W. Loop 306, Suite A, San Angelo, TX.

Board members present:

Allen Amos, Concho County Judge, Chairman
Roy Blair, Coke County Judge
Charlie Bradley, Schleicher County Judge
Richard Cordes, Menard County Judge
Fred Deaton, Crockett County Judge
Charlotte Farmer, City of San Angelo Council Member
Larry Isom, Reagan County Judge
Leslie Mackie, Sterling County Judge
John Nanny, Irion County Commissioner
Danny Neal, McCulloch County Judge
Delbert Roberts, Kimble County Judge
Miguel Villanueva, Sutton County Commissioner

Board members not present:

Steve Floyd, Tom Green County Judge, Vice Chairman
Dwain Morrison, Mayor, City of San Angelo
Johnny Silvas, City of San Angelo Council Member

Call to Order

Chairman Allen Amos announced the presence of a quorum and called the meeting to order at 2:41 p.m.

Invocation and Pledge of Allegiance

Judge Blair gave the invocation and Judge Amos led the Pledge of Allegiance.

Approval of Meeting Minutes

Upon a motion by Commissioner Villanueva, seconded by Judge Cordes, meeting minutes from the January 14, 2015 meeting were unanimously approved with the correction.

Approval of Board Member Representing Sterling County

Upon a motion by Judge Blair, seconded by Judge Neal, Judge Leslie Mackie was unanimously approved as the new CVTD Board member representing Sterling County.

Approval of Checks over \$2,000 written since last meeting

Upon a motion by Judge Cordes, seconded by Judge Roberts, checks written in excess of \$2,000 written since last meeting were unanimously approved.

Approval of Inter-local Agreement with the Chamber of Commerce Resolution 021115 B

Upon a motion by Judge Isom, seconded by Judge Deaton, approval of the Inter-local Agreement with the San Angelo Chamber of Commerce for services related to the Goodfellow Express Route Resolution 021115 B was unanimously approved.

Update on Phase II & III COSA New Freedom Project

Judge Richard, CVTD Procurement Specialist briefed the board on the progress of Phase II and III COSA New Freedom Project.

Review Financial Reports/Balance Sheet

No action required.

OTHER Discussion Items or Future Agenda Items

*None

Adjournment The meeting was adjourned at 2:57 p.m.

Duly adopted at the meeting of the Concho Valley Transit District of the Concho Valley Council of Governments this 11th day of March 2015.

Chairman

Secretary

Date

Date

**Concho Valley Transit District
RESOLUTION 031115 A**

WHEREAS, the Concho Valley Transit District (CVTD) is the principal provider of public transportation services to the Concho Valley, and

WHEREAS, the Single Audit Act requires that nonfederal entities that expend \$500,000 or more a year in federal awards have a single or program-specific audit in accordance with the provisions of the Act's audit requirements, and

WHEREAS, the CVTD does expend in excess of \$500,000 or more a year and falls under the provisions of the requirements enumerated in 49 CFR 18.26 Single Audit Act and expressed in OMB Circular A-133, and

WHEREAS, the Board has reviewed the independent audit for FY 13-14 submitted for review and approval, and

WHEREAS, the summary of auditor's results finds no significant deficiencies or instances of non-compliance.

Now therefore be it resolved the Board of Directors of the Concho Valley Transit District approve the following:

- 1. The Concho Valley Transit District Board of Directors does hereby accept and approve independent Auditor's Report for year ending August 31, 2014 for the Concho Valley Transit District (CVTD) and directs staff to forward a copy to TXDOT Public Transportation Division and Audit Office.**

Duly adopted at the meeting of the Board of Directors of the Concho Valley Transit District this 11th day of March 2015.

Chairman

Secretary

Date: _____

Date: _____

**Concho Valley Transit District
RESOLUTION 031115 B**

WHEREAS, the Concho Valley Transit District (CVTD) was formed in June of 2006 and began operating consolidated rural and small urban public transportation services in the Concho Valley in September 2006, and;

WHEREAS, the CVTD is the governing board of the district and choosing to act as an executive committee of the district, and

WHEREAS, by-laws were adopted in June 2006 and provisions for electing board members and election of officers are provided, and;

WHEREAS, the CVTD board wishes to accept each member government's election of one of its own members to serve on the CVTD Board.

Now therefore be it resolved that the Board of Directors of the Concho Valley Transit District approve the following:

- 1. As provided for in the CVTD by-laws, accept each member government's election of one of its own members to serve on the CVTD Board, and;**
- 2. Execute its authority and responsibility to establish and elect officers of the board.**

Duly adopted at the meeting of the Board of Directors of the Concho Valley Transit District this 11th day of March 2015.

Chairman

Secretary

**CONCHO VALLEY TRANSIT DISTRICT (CVTD)
BOARD MEMBERS**

Appointment of elected officials to the CVTD Board of Directors – March 11, 2015

Region Representing:	Current Members:
Coke Co.	Judge Roy Blair
Concho Co.	Judge Allen Amos
Crockett Co.	Judge Fred Deaton
McCullough Co.	Judge Danny Neal
Menard Co.	Judge Richard Cordes
Kimble Co.	Judge Delbert Roberts
Irion Co.	Commissioner John Nanny
Reagan Co.	Judge Larry Isom
Schleicher Co.	Judge Charlie Bradley
Sterling Co.	Judge Leslie Mackie
Sutton Co.	Commissioner Miguel Villanueva
Tom Green Co.	Judge Steve Floyd
COSA	Mayor Dwain Morrison
COSA	Councilman Charlotte Farmer
COSA	Councilman Johnny Silvas

Current officers until elections 3/11/2015

Allen Amos, Chairman
Steve Floyd, Vice Chairman
Secretary, Vacant

ATTACHMENT - D

CVTD
Check/Voucher Register
From 1/1/2015 Through 1/31/2015

Document Number	Document Date	Transaction Description	Document Amount
15694	1/12/2015	CITY OF BRADY 10-14 VAN FUEL USAGE	2,176.65
15715	1/12/2015	SHELL FLEET PLUS Fuel for vehicles - End Dec 2014	4,314.03
15723	1/12/2015	TML INTERGOVERNMENTAL RISK POOL DECEMBER 2014 INSURANCE	8,867.84
15743	1/20/2015	CITY OF SAN ANGELO-ACCOUNTS RECEIVABLE customer number 1924 -1952 fuel for November 2014	23,788.28
15751	1/20/2015	PATULLO, BROWN & HILL, L.L.P. Interim Billing for Svcs in Connection w Ann Audit DEC 2014	11,260.00
15754	1/20/2015	SAFETY VISION Interim Billing for Svcs in Connection w Ann Audit DEC 2014 - Bus Supplies	4,640.00
15758	1/20/2015	TML INTERGOVERNMENTAL RISK POOL JANUARY 2015 INSURANCE	8,867.84
15775	1/23/2015	NATIONAL BUS SALES & LEASING, INC. CVTD Purchase of 5 New Urban Buses - DEC 2014	802,764.25
15777	1/23/2015	SHELL FLEET PLUS Fuel for vehicles - End JAN 2015	2,199.32
15782	1/28/2015	CONCHO VALLEY COUNCIL OF GOVERNMENTS Payment on expense balance paid by CYCOG - JAN 2015	75,000.00
Report Total			<u>943,878.21</u>