



NOTICE OF A PUBLIC MEETING
CONCHO VALLEY TRANSIT DISTRICT

3:00 P.M.

WEDNESDAY, NOVEMBER 13, 2013

**Concho Valley Regional Conference and Training Center
2801 W. Loop 306, Suite A., San Angelo, TX 76904**

The meeting place is accessible to persons with disabilities. If assistance is needed to observe or comment, please call the Council office at 944-9666 at least 24 hours prior to the meeting.

BUSINESS

- (1) **DETERMINATION OF QUORUM AND CALL TO ORDER**
- (2) **INVOCATION & PLEDGE OF ALLEGIANCE**
- (3) **RECOGNITION OF JUDGE MIKE BROWN – Retiring Transit Board Member**
- (4) **APPROVAL OF MINUTES** of October 9, 2013 meeting (See **Attachment A**)
- (5) **APPROVAL OF CHECKS** over \$2,000 written since last meeting (See **Attachment B**)
- (6) **APPROVAL** of Interlocal Cooperation Agreement with the City of San Angelo for the Goodfellow Express Route **Resolution 111313 A (See Attachment C)**
- (7) **APPROVAL** of Transportation Services Agreement with the San Angelo Chamber of Commerce for the Goodfellow Express Route **Resolution 111313 B (See Attachment D)**
- (8) **APPROVAL** of Transportation Services Contract extension with Sitel Operating Corporation **Resolution 111313 C (See Attachment E)**
- (9) **REVIEW** FTA Procurement System Review Final Report (**Attachment F** will be sent via email due to size)
- (10) **APPROVAL** of CVTD Procurement Policy revision **Resolution 111313 D (Attachment G** will be sent via email due to size)
- (11) **REVIEW** FY 12-13 Year-End Financial Reports
- (12) **OTHER** Discussion or Future Agenda Items
- (13) **ADJOURN**

Posted in accordance with the Texas Government Code, Title V, Chapter 551, Section .053, this Thursday, November 7, 2013.

Jeffrey K. Sutton, Executive Director

Concho Valley Transit District (CVTD)

Minutes of Meeting for October 9, 2013

The Concho Valley Transit District met on Wednesday, October 9, 2013 in the Concho Valley Regional Conference and Training Center, 2801 W. Loop 306, Suite A, San Angelo, TX.

Board members present:

Allen Amos, Concho County Judge, Chairman
Michael D. Brown, Tom Green County Judge, Vice Chairman
Roy Blair, Coke County Judge
Charlie Bradley, Schleicher County Judge
Charlotte Farmer, City of San Angelo Council Member
John Nanny, Irion County Commissioner
Larry Isom, Reagan county Judge
Ralph Sides, Sterling County Judge, Secretary
Miguel Villanueva, Sutton County Commissioner

Board members not present:

Johnny Silvas, City of San Angelo Council Member
Richard Cordes, Menard County Judge
Fred Deaton, Crockett County Judge
Dwain Morrison, Mayor, City of San Angelo
Danny Neal, McCulloch County Judge

Call to Order

Chairman Allen Amos announced the presence of a quorum and called the meeting to order at 2:50 PM.

Invocation and Pledge of Allegiance

Judge Charlie Bradley gave the invocation and Judge Allen Amos led the Pledge of Allegiance.

Approval of Minutes

Upon a motion by Commissioner John Nanny, seconded by Charlotte Farmer the minutes of the September 11, 2013 meeting were unanimously approved.

Approval of Checks over \$2,000 written since last meeting

Upon a motion by Commissioner Villanueva, seconded by Judge Isom, checks written in excess of \$2,000 written since last meeting were unanimously approved.

Approval of CVTD Drug & Alcohol Policy Revision

Changes made to policy included a separation of Ecstasy from the amphetamine category, and some wording to the policy to make it more politically correct.

Upon a motion by Judge Bradley, seconded by Judge Blair, Drug & Alcohol policy was approved.

Sign Code of Ethics and Conflict of Interest Policy

Annual signature needed from all members of the Board.

Approval of Interlocal Agreement with the City of San Angelo for the New Freedom Grant

Crystal Selman explained that this in reference to the funds CVTD had given the City of San Angelo to add sidewalks to the downtown area.

Upon a motion by Commissioner Nanny, seconded by Judge Isom, the Interlocal agreement with the City of San Angelo was approved.

Approval of Amendment to CVTD Bylaws

Explanation of the changes made to the bylaws.

Upon a motion by Charlotte Farmer, seconded by Judge Bradley, amendment to the CVTD bylaws was approved.

Update from County Contract Committee

Crystal Selman explained that no changes were made to the contract amount at this time due to county budgets already being in place.

No action is required on this agenda item.

Review Financial Reports/Balance Sheet

This information is provided monthly on a regular basis and is a good device for tracking grant activity. Summary for individual county trip activity was also included in this report. This also included the year end estimate for urban and rural funding. Motion to accept by Commissioner Villanueva, seconded by Judge Isom, funding is accepted.

OTHER Discussion Items or Future Agenda Items

Suggestion by Charlotte Farmer to communicate better with new Board Members.

Adjournment

The meeting was adjourned at 3:17 p.m. Duly adopted at the meeting of the Concho Valley Transit District of the Concho Valley Council of Governments this 13th day of November 2013.

Allen Amos, Chairman

Ralph Sides, Secretary

Attachment B

CVTD
Check/Voucher Register
From 9/1/2013 Through 9/30/2013

<u>Document Nu...</u>	<u>Document Date</u>	<u>Name</u>	<u>Transaction Description</u>	<u>Document Amount</u>
14364	9/11/2013	CITY OF SAN ANGELO-ACC...	Fuel Usage 7-13	42,295.09
14367	9/11/2013	CONCHO VALLEY COUNCI...	Payment on August balance paid by COG	138,598.02
14370	9/11/2013	G&G AUTOMOTIVE	11068 A/C REPAIR	2,025.83
14372	9/11/2013	ROBERTS TRUCK CENTER ...	20-04 ROTORS, BRAKES	5,622.95
14372	9/11/2013	ROBERTS TRUCK CENTER ...	2001 ROTORS, CONDENSOR FANS	2,085.42
14385	9/20/2013	CROCKETT COUNTY	Primary Bus Operater Reimb for August 2013	2,000.51
14386	9/20/2013	CVCOG FAITH IN ACTION	August 2013 Transit New Freedom	24,970.00
14402	9/20/2013	REAGAN COUNTY	Primary Bus Operater Reimb for August 2013	2,046.50
14402	9/20/2013	REAGAN COUNTY	Secondary Bus Operator 8-13	2,046.50
14406	9/20/2013	ROBERTS TRUCK CENTER ...	11639 VALVES/COMPRESSOR HEAD	3,146.40
14409	9/20/2013	SCHLEICHER COUNTY	Bus operator wages 8-13	2,465.55
14411	9/20/2013	SHELL FLEET PLUS	Fleet Fuel services 8/6-9/4/13	2,959.46
14416	9/20/2013	TML INTERGOVERNMENT...	September Ins Premium for Con 1479	6,567.74
14433	9/24/2013	SUPER DUTY SHOP	18-61 ENGINE	8,398.54
Report Total				245,228.51

CVTD
 Check/Voucher Register
 From 10/1/2013 Through 10/31/2013

<u>Document Nu...</u>	<u>Document Date</u>	<u>Name</u>	<u>Transaction Description</u>	<u>Document Amount</u>
14435	10/9/2013	CONCHO VALLEY COUNCI...	Payment on October balance paid by COG	87,339.85
14442	10/14/2013	CITY OF SAN ANGELO-ACC...	Fuel Usage 8-13	43,774.86
14449	10/14/2013	SUTTON COUNTY-1212	Bus Operator wages July 2013	2,924.52
14449	10/14/2013	SUTTON COUNTY-1212	Bus Operator wages Aug 2013	2,451.16
14452	10/14/2013	TEXAS COMMUNICATIONS...	MULTI MODAL CUST SVC CTRL STATIONS	2,338.78
14453	10/14/2013	TML INTERGOVERNMENT...	October Ins Premium for Con 1479	8,014.64
14471	10/24/2013	BRUCKNER TRUCK SERVICE	20-06 SCHEDULED MX	2,437.55
14473	10/24/2013	CITY OF BRADY	Fuel Usage 8-13 Brady	2,586.71
14474	10/24/2013	CITY OF SAN ANGELO-ACC...	Fuel Usage 9-13	41,753.75
14476	10/24/2013	CVCOG FAITH IN ACTION	September 2013 Transit New Freedom	10,329.09
14487	10/24/2013	PATILLO, BROWN & HILL, ...	Interim billing for Annual Audit	3,500.00
14495	10/24/2013	SUPER DUTY SHOP	18-58 SPARK PLUG, COIL BOOT, IGNITION COIL, LOWER/UPPER BALL	3,469.99
Report Total				210,920.90

**Concho Valley Transit District
RESOLUTION 111313 A**

WHEREAS, the Concho Valley Transit District (CVTD) is the principal provider of public transportation services to the City of San Angelo (COSA) and to the Concho Valley, and

WHEREAS, COSA desires to enter into an Interlocal Cooperation Agreement with CVTD to render transportation services for military personnel at Goodfellow Air Force Base, and

WHEREAS, this service would be performed outside of the scope of CVTD's regular service hours and service area.

Now therefore be it resolved the Board of Directors of the Concho Valley Transit District approve the following:

- 1. The Concho Valley Transit District Board of Directors does hereby accept the Interlocal Cooperation Agreement between CVTD and COSA for the Goodfellow Express Route.**

Duly adopted at the meeting of the Board of Directors of the Concho Valley Transit District this 13th day of November 2013.

Allen Amos, Chairman

Ralph Sides, Secretary

Date: _____

Date: _____

INTERLOCAL COOPERATION AGREEMENT BETWEEN

CITY OF SAN ANGELO

AND

CONCHO VALLEY TRANSIT DISTRICT

THIS INTERLOCAL COOPERATION AGREEMENT, effective as of **October 1, 2013** by and between the **CONCHO VALLEY TRANSIT DISTRICT** acting by and through its Executive Director, hereinafter called the "CVTD," and the **CITY OF SAN ANGELO**, hereinafter referred to as "**THE CITY.**"

WHEREAS, the City desires to engage the CVTD to render transportation services.

NOW THEREFORE, the CVTD and the City do mutually agree as follows:

1. Employment of CVTD. The City hereby agrees to engage the CVTD and the CVTD hereby agrees to furnish "Service" to the City and to perform the scope of services hereinafter set forth.
2. Compliance with Laws. The CVTD shall perform all necessary actions provided under this Agreement in connection with the provision of transportation services in San Angelo, Texas. The CVTD shall perform all obligations and services pursuant to this Agreement in compliance with all applicable laws, statutes, regulations and ordinances.
3. Scope of Service. The CVTD shall provide transportation services, Goodfellow Express, for the military personnel stationed at Goodfellow Air Force Base in San Angelo, TX. The CVTD shall operate a bus, which shall be capable of comfortably accommodating 25 people. The bus shall be maintained by the CVTD in clean, neat and orderly condition and in good working order and condition. The bus shall provide transportation for

military personnel to popular destinations in San Angelo between the hours of 6:00 PM and 1:00 AM on Fridays and Noon and 1:00 AM on Saturdays. The bus will operate in the following schedule throughout each operating hour of the day:

<u>Locations</u>	<u>Arrival Times</u>
Goodfellow ABF	:00
Chadbourne & Beaugard	:05
Beaugard & Sherwood Way	:10
HEB	:12
Buffalo Wild Wings	:14
Cinemark Tinseltown	:15/:25
Wal-Mart (South)	:19
Hobby Lobby	:26
Sunset Mall	:29
Texas Road House	:34
Midnight Rodeo	:37
Cheddar's	:42
Goodfellow AFB	:50

Times are an estimate based on traffic, weather, and the number of passengers riding the Goodfellow Express. Please be at all stops approximately ten (10) minutes before posted time.

4. Personnel. The CVTD has, or will secure, all personnel required in performing services under this contract. Such personnel shall not be employees of or have any contractual relationship with the City.
5. Time of Performance. Services shall commence or have commenced on **October 1, 2013**, and shall continue through **September 30, 2014**.
6. Compensation. The City agrees to pay the CVTD the annual amount of **\$48,000.00** for

these transportation services. It is expressly understood and agreed to that in no event will the total amount to be paid by the City to the CVTD under this Agreement exceed **\$48,000.00** per year.

7. Termination. Both parties have the right to terminate this Agreement at any time by giving written notice to other party of such termination and specifying the effective date thereof at least sixty (60) days before the effective date of such termination.
8. Changes. The CVTD may, from time to time, require changes in the scope of the services to be performed hereunder. Such changes, including any increase or decrease in the amount of the CVTD's compensation, which are mutually agreed upon by and between the CVTD and the City shall be incorporated in written amendments to this Agreement.
9. Interest of Members of CVTD and Others. No officer, member, employee, or delegate of the CVTD and no member of its governing body, and no other public official of the governing body of the locality or localities in which the project is situated or being carried out who exercises any functions or responsibilities in the review of approval of the undertaking or carrying out of this project shall participate in any decision relating to this Agreement which affects his personal interest or have any personal or pecuniary interest, direct or indirect, in this Agreement or the proceeds thereof.
10. Insurance. The CVTD shall ensure that any party driving the Goodfellow Express shall be fully licensed and competent to operate the bus. In addition, the CVTD shall acquire and maintain during the term of this Agreement all appropriate insurance coverage, including but not limited to, commercial liability insurance with at least \$2 million; worker compensation insurance; auto insurance; and any other insurance a prudent owner

and operator of a bus used for public transportation would maintain.

11. Special Considerations. CVTD holidays are New Year's Eve, New Year's Day, Memorial Day, Fourth of July, Labor Day, Thanksgiving Day and the Day After, Christmas Eve, and Christmas Day. The Goodfellow Express will not operate on these holidays.

CVTD will follow its Bad Weather Policy in the event dangerous weather conditions are forecasted. During these times CVTD bus services, including Goodfellow Express, may be halted.

IN WITNESS WHEREOF the CVTD and the City have executed this agreement as of the date first above written.

CONCHO VALLEY TRANSIT DISTRICT

**Jeffrey K. Sutton, Executive Director
Concho Valley Transit District**

CITY OF SAN ANGELO

**Concho Valley Transit District
RESOLUTION 111313 B**

WHEREAS, the Concho Valley Transit District (CVTD) is the principal provider of public transportation services to the City of San Angelo (COSA) and to the Concho Valley, and

WHEREAS, the San Angelo Chamber of Commerce desires to enter into an Transportation Services Agreement with CVTD to render transportation services for military personnel at Goodfellow Air Force Base, and

WHEREAS, this service would be performed outside of the scope of CVTD's regular service hours and service area.

Now therefore be it resolved the Board of Directors of the Concho Valley Transit District approve the following:

- 1. The Concho Valley Transit District Board of Directors does hereby accept the Interlocal Cooperation Agreement between CVTD and the San Angelo Chamber of Commerce for the Goodfellow Express Route.**

Duly adopted at the meeting of the Board of Directors of the Concho Valley Transit District this 13th day of November 2013.

Allen Amos, Chairman

Ralph Sides, Secretary

Date: _____

Date: _____

TRANSPORTATION

SERVICES

AGREEMENT

THIS INTERLOCAL COOPERATION AGREEMENT, effective as of October 1, 2013 by and between the **CONCHO VALLEY TRANSIT DISTRICT** acting by and through its Executive Director, hereinafter called the "CVTD," and the **SAN ANGELO CHAMBER OF COMMERCE**, hereinafter referred to as "**THE CHAMBER.**"

WHEREAS, the Chamber desires to engage the CVTD to render transportation services.

NOW THEREFORE, the CVTD and the Chamber do mutually agree as follows:

1. Employment of CVTD. The Chamber hereby agrees to engage the CVTD and the CVTD hereby agrees to furnish "Service" to the Chamber and to perform the scope of services hereinafter set forth.
2. Compliance with Laws. The CVTD shall perform all necessary actions provided under this Agreement in connection with the provision of transportation services in San Angelo, Texas. The CVTD shall perform all obligations and services pursuant to this Agreement in compliance with all applicable laws, statutes, regulations and ordinances.
3. Scope of Service. The CVTD shall provide transportation services, Goodfellow Express, for the military personnel stationed at Goodfellow Air Force Base in San Angelo, TX. The CVTD shall operate a bus, which shall be capable of comfortably accommodating 25 people. The bus shall be maintained by the CVTD in clean, neat and orderly condition and in good working order and condition. The bus shall provide transportation for military personnel to popular destinations in San Angelo between the hours of 6:00 PM

and 1:00 AM on Fridays and Noon and 1:00 AM on Saturdays. The bus will operate in the following schedule throughout each operating hour of the day:

<u>Locations</u>	<u>Arrival Times</u>
Goodfellow ABF	:00
Chadbourne & Beauregard	:05
Beauregard & Sherwood Way	:10
HEB	:12
Buffalo Wild Wings	:14
Cinemark Tinseltown	:15/:25
Wal-Mart (South)	:19
Hobby Lobby	:26
Sunset Mall	:29
Texas Road House	:34
Midnight Rodeo	:37
Cheddar's	:42
Goodfellow AFB	:50

Times are an estimate based on traffic, weather, and the number of passengers riding the Goodfellow Express. Please be at all stops approximately ten (10) minutes before posted time.

4. Personnel. The CVTD has, or will secure, all personnel required in performing services under this contract. Such personnel shall not be employees of or have any contractual relationship with the Chamber.
5. Time of Performance. Services shall commence or have commenced on October 1, 2013, and shall continue through September 30, 2014.
6. Compensation. The Chamber agrees to pay the CVTD the annual amount of \$2,000.00 for these transportation services. It is expressly understood and agreed to that in no event

will the total amount to be paid by the Chamber to the CVTD under this Agreement exceed \$2,000.00 per year.

7. Termination. Both parties have the right to terminate this Agreement at any time by giving written notice to other party of such termination and specifying the effective date thereof at least sixty (60) days before the effective date of such termination.
8. Changes. The CVTD may, from time to time, require changes in the scope of the services to be performed hereunder. Such changes, including any increase or decrease in the amount of the CVTD's compensation, which are mutually agreed upon by and between the CVTD and the Chamber shall be incorporated in written amendments to this Agreement.
9. Interest of Members of CVTD and Others. No officer, member, employee, or delegate of the CVTD and no member of its governing body, and no other public official of the governing body of the locality or localities in which the project is situated or being carried out who exercises any functions or responsibilities in the review of approval of the undertaking or carrying out of this project shall participate in any decision relating to this Agreement which affects his personal interest or have any personal or pecuniary interest, direct or indirect, in this Agreement or the proceeds thereof.
10. Insurance. The CVTD shall ensure that any party driving the Goodfellow Express shall be fully licensed and competent to operate the bus. In addition, the CVTD shall acquire and maintain during the term of this Agreement all appropriate insurance coverage, including but not limited to, commercial liability insurance with at least \$2 million; worker compensation insurance; auto insurance; and any other insurance a prudent owner and operator of a bus used for public transportation would maintain.

11. Special Considerations. CVTD holidays are New Year's Eve, New Year's Day, Memorial Day, Fourth of July, Labor Day, Thanksgiving Day and the Day After, Christmas Eve, and Christmas Day. The Goodfellow Express will not operate on these holidays.

CVTD will follow its Bad Weather Policy in the event dangerous weather conditions are forecasted. During these times CVTD bus services, including Goodfellow Express, may be halted.

IN WITNESS WHEREOF the CVTD and the Chamber have executed this agreement as of the date first above written.

CONCHO VALLEY TRANSIT DISTRICT

**Jeffrey K. Sutton, Executive Director
Concho Valley Transit District**

SAN ANGELO CHAMBER OF COMMERCE

Concho Valley Transit District

RESOLUTION 011313 C

WHEREAS, the Concho Valley Transit District (CVTD) and Sitel Operating Corporation (SITEL) executed a written Transportation Services Contract on November 15, 2011, and

WHEREAS, CVTD and SITEL amended the Transportation Services Contract on August 14, 2012, and

WHEREAS, the amendment changed the term of the Transportation Services Contract to one year commencing on the effective date and ending November 15, 2013, and upon termination of the initial term, the Contract shall automatically renew for a period of one (1) year, and

WHEREAS, the one (1) year term will end November 15, 2013, and

WHEREAS, CVTD desires to extend the Transportation Services Contract for the term of nine and one half (9 ½) months commencing November 16, 2013 and ending August 31, 2014.

NOW THEREFORE BE IT RESOLVED, that the Board of Directors of the Concho Valley Transit District approve the following:

- 1. The Concho Valley Board of Directors does hereby accept the Extension Agreement to the Transportation Services Contract between CVTD and SITEL.**

Duly adopted at a meeting of the Board of Directors of the Concho Valley Transit District this 13th day of November, 2013.

Allen Amos, Chairman

Ralph Sides, Secretary

Date: _____

Date: _____

THIS CONTRACT, effective as of **November 16, 2013** by and between the **Concho Valley Transit District** acting by and through its Executive Director, hereinafter called the "CVTD," and **Sitel Operating Corporation**, hereinafter called "SITEL".

WHEREAS, SITEL desires to engage the CVTD to render transportation services

NOW THEREFORE, the CVTD and SITEL do mutually agree as follows:

1. Employment of CVTD. SITEL hereby agrees to engage the CVTD and the CVTD hereby agrees to furnish "Service" to SITEL and to perform the scope of services hereinafter set forth.

2. Compliance with Laws. The CVTD shall perform all necessary actions provided under this Contract in connection with the provision of transportation services in San Angelo, Texas. The CVTD shall perform all obligations and services pursuant to this Contract in compliance with all applicable laws, statutes, regulations and ordinances.

3. Scope of Service. The CVTD shall provide shuttle bus services to the employees of Sitel working at 2702 West Loop 306 San Angelo, TX 76904 ("Building A"). The CVTD shall operate a shuttle bus, which shall be capable of comfortably accommodating 20 people ("Shuttle Bus"). The Shuttle Bus shall be maintained by the CVTD in clean, neat and orderly condition and in good working order and condition. The Shuttle Bus shall transfer Sitel employees between Building A and 2639 Sunset Drive San Angelo, TX 76904 ("Building B") between the hours of 8 A.M. and 11 P.M. Monday through Friday. The Shuttle Bus will operate in the following schedule throughout each operating hour of the day:

Building A ... arrive at :00 depart :05
Building B.... arrive at :10 depart :15

Building A ... arrive at :20 depart :25
Building B.... arrive at :30 depart :35
Building A ... arrive at :40 depart :45
Building B.... arrive at :50 depart :55

4. Personnel. The CVTD has, or will secure, all personnel required in performing services under this contract. Such personnel shall not be employees of or have any contractual relationship with SITEL.

5. Time of Performance. Services shall commence or have commenced on **November 16th 2013**, and shall continue through **August 31st 2014**.

6. Compensation. SITEL agrees to pay the CVTD the sum of **\$6,500.00** per month to be paid each month for complete satisfactory performance for a total annual amount of **\$78,000.00**. Payment must be received from SITEL within forty-five (45) days from the date of the invoice. It is expressly understood and agreed to that in no event will the total amount to be paid by SITEL to the CVTD under this contract exceed **\$78,000.00** per year.

8. Termination. Both parties have the right to terminate this Contract at any time by giving written notice to other party of such termination and specifying the effective date thereof at least sixty (60) days before the effective date of such termination.

9. Changes. The CVTD may, from time to time, require changes in the scope of the services to be performed hereunder. Such changes, including any increase or decrease in the amount of the CVTD's compensation, which are mutually agreed upon by and between the CVTD and SITEL shall be incorporated in written amendments to this Contract.

10. Interest of Members of CVTD and Others. No officer, member, employee, or delegate of the CVTD and no member of its governing body, and no other public official of the governing body of the locality or localities in which the project is situated or being carried out who exercises any functions or responsibilities in the review of approval of the undertaking or

carrying out of this project shall participate in any decision relating to this Contract which affects his personal interest or have any personal or pecuniary interest, direct or indirect, in this Contract or the proceeds thereof.

11. Insurance. The CVTD shall ensure that any party driving the Shuttle Bus shall be fully licensed and competent to operate the Shuttle Bus. In addition, the CVTD shall acquire and maintain during the term of this Contract all appropriate insurance coverage, including but not limited to, commercial liability insurance with at least \$2 million; worker compensation insurance; auto insurance; and any other insurance a prudent owner and operator of a shuttle bus would maintain.

12. Special Considerations. CVTD holidays are New Years Eve and Day, Memorial Day, Fourth of July, Labor Day, Thanksgiving Day and the Day After, and day before Christmas and Christmas Day. If the holiday falls on a Sunday CVTD will be closed the following Monday.

IN WITNESS WHEREOF the CVTD and SITEL have executed this agreement as of the date first above written.

CONCHO VALLEY TRANSIT DISTRICT

Jeffrey K. Sutton, Executive Director
Concho Valley Transit District

SITEL CORPORATION

Sitel Operating Corporation Representative



U.S. Department
of Transportation
**Federal Transit
Administration**

REGION VI
Arkansas, Louisiana,
New Mexico, Oklahoma,
Texas

819 Taylor St. Suite 8A36
Fort Worth, TX 76102
817-978-0550
817-978-0575 (fax)

October 28, 2013

Mr. Jeffery Sutton
Executive Director
Concho Valley Transit District
2801 West Loop 306, Suite A
San Angelo, TX 76904

**Re: Procurement System Review Final
Report**

Dear Mr. Sutton:

The Federal Transit Administration's (FTA) Procurement Systems Review (PSR) contractor, Business Management Research Associates, Inc., has completed the Final Report for their review of the Concho Valley Transit District (CVTD). Enclosed are four copies of the report.

In the report, a finding of "deficient" indicates that a review of the selected procurement procedures or files found that in one or more of the applicable instances the grantee did not comply with the requirement of an element stated in federal regulations. Of the 56 elements reviewed, CVTD was rated Not Deficient in 25 elements; Deficient in 27 elements; and 4 elements were Not Applicable.

FTA concurred with CVTD responses to the Draft Report; however request a copy of documentation reflecting the approval and implementation of the revised policies and procedures in order to finalize the closeout of all deficiencies. The report gives detail of the remaining action to be taken to resolve the findings. Please submit this documentation to the FTA Region VI Office by **December 2, 2013**.

The FTA wishes to thank you and your staff for your cooperation during this review process. If you have any questions or comments on this matter please feel free to phone Gail Lyssy, Director of Program Management and Oversight, or Abel Ayala, Program Management Specialist, at (817) 978-0550.

Sincerely,

A handwritten signature in black ink, appearing to read "Robert C. Patrick".

Robert C. Patrick
Regional Administrator

Enclosures

cc: Jim Muir, TPM-41 (w/o enclosure)
cc: Jude Richard, CVTD

Attachment G

**Concho Valley Transit District
RESOLUTION 111313 D**

WHEREAS, the Concho Valley Transit District (CVTD) is the principal provider of public transportation services to the Concho Valley, and

WHEREAS, the CVTD must have a Procurement Policy and it must be in compliance with the Federal Transit Administration (FTA), and

WHEREAS, on August 15, 2007 at a regular board meeting of the Concho Valley Transit District (CVTD), the Board approved and adopted a procurement policy in compliance with FTA requirements, and

WHEREAS, the Concho Valley Transit District (CVTD) desires to revise the August 15, 2007 Policy as set forth and attached.

Now therefore be it resolved the Board of Directors of the Concho Valley Transit District approve the following:

- 1. The Concho Valley Transit District Board of Directors does hereby adopt the revised CVTD Procurement Policy.**

Duly adopted at the meeting of the Board of Directors of the Concho Valley Transit District this 13th day of November 2013.

Allen Amos, Chairman

Ralph Sides, Secretary

Date: _____

Date: _____

Current Period Balance

Assets

General Transit Bank Acct	160,574.85	1112
Grant 562, Transit New Freedom	65,757.75	1202
Grant 566, FTA TX04004600	13,850.00	1206
Grant 616, ED1201(07)07-Coleman	30,491.64	1219
Grant 620, Urban FY 12-13	227,135.00	1220
Grant 621, Rural FY 12-13	185,734.95	1221
Grant 622, Regional Planning 12-13	16,504.23	1222
Account Receivable-Medical Transportation	25,714.06	1300
Grant 545, CVTD JARC	31,082.95	1328
Adult Enrichment Center	13,900.00	1380
Daily Bread	30.00	1381
Workforce Solutions (Arbor ET)	80.00	1382
Christians In Action	120.00	1383
Accounts Receivable	28,969.72	1391
Other Assets - Project Equipment	5,337,273.69	1811
Other Assets - Land	353,098.80	1812
Other Assets - Building	<u>4,577,332.79</u>	1813
Total Assets	<u>11,067,650.43</u>	

Liabilities

AP	131,346.86	2111
AP Owed to CVCOG	162,587.31	2112
AP Clearing Account	<u>77,210.57</u>	2115
Total Liabilities	<u>371,144.74</u>	

Fund Balance

Unassigned General Fund	221,182.03	3101
Investment - Capital Assets	10,267,705.28	3110
Restricted Multi-Modal Terminal	<u>207,618.38</u>	3200
Total Fund Balance	<u>10,696,505.69</u>	

Total Liabilities and Fund Balance 11,067,650.43

CVTD
Statement of Revenues and Expenditures - CVTD Statement of Revenue and Expenditures
From 9/1/2012 Through 8/31/2013

Current Period Actual

Revenue

Grant 566, FTA TX04004600	225,468.50	4130
FTA TX-90-X949 FY 11-12	63,296.00	4132
Grant 620, Urban FY 12-13	1,138,783.00	4133
Grant 562, Transit New Freedom	79,525.50	4203
Grant 591, Rural FY 11-12	3,744.67	4213
Grant 616, ED1201(07)07 Coleman	144,015.77	4221
Grant 621, Rural FY 12-13	614,114.69	4222
Grant 622, Regional Planning 12-13	65,768.50	4223
Grant 545, CVTD JARC	159,579.68	4276
Grant 620, Urban FY 12-13	267,771.00	4308
Grant 621, Rural FY 12-13	429,768.00	4309
State Scholarship Awards	1,158.48	4321
IK Contributions	162,906.62	4411
Transportation Toll Credits	50,800.00	4412
Revenue County Soft Match	247,507.77	4413
Program Income	180,383.54	4522
Local Revenue	326,727.45	4523
Transit Charter Fees	33,000.00	4525
Advertising Revenue	6,000.00	4713
Revenue County Cash Match	83,175.88	4756
COSA Funds	370,752.16	4758
TDH Med Tnsp Rev Transit Dist	330,280.63	4759
Transp Aging Vendor Cont	<u>71,696.00</u>	4763
Total Revenue	<u>5,056,223.84</u>	

Expenditures

Salaries	205,009.47	5110
Transit Oper Mgmt Salaries	13,647.10	5111
General Overtime Wages	1,068.91	5118
Fringe Benefits	515,216.21	5150
Indirect Costs	229,471.98	5199
Uniforms	2,594.54	5203
Driver Wages	663,281.71	5210
County Driver Fringe Benefit	166,121.23	5211
Program Pass-Thru	221,618.45	5212
Customer Service Wages	75,753.45	5213
County Dispatcher Fringe	3,178.82	5214
County Driver Wages	342,016.19	5215
County Dispatcher Wages	14,059.64	5216
Dispatchers Wages	40,986.96	5217
Driver Overtime Wages	50,982.85	5218
Dispatcher Overtime Wages	638.77	5219
Customer Service Overtime Wages	846.71	5220
Network/MIS/WEB	3,388.08	5230
Audit & Legal	17,300.00	5231
Contract Services	122,728.64	5291
Travel-In Region	1,266.85	5309
Travel-Out of Region	9,928.14	5310
Meals	920.42	5312
Fuel	592,489.34	5351
Lubricant	3,436.95	5352
Vehicle Maintenance	46,593.94	5361

CVTD
Statement of Revenues and Expenditures - CVTD Statement of Revenue and Expenditures
From 9/1/2012 Through 8/31/2013

	<u>Current Period Actual</u>	
Preventative Maintenance	392,266.94	5362
Tires	49,479.73	5363
Rent	34,978.34	5411
Shop & Yard Space	120,000.00	5414
Utilities	5,507.95	5431
Bldg Maintenance	5,395.98	5451
Supplies	12,084.10	5510
Supplies - Bus	5,387.68	5516
Capital Technology Hardware	5,805.10	5619
Insurance	73,917.31	5711
Communications - Bus	100,567.72	5712
Cell Phones	6,028.43	5713
Internet	1,518.74	5714
Printing	6,971.21	5721
Ads & Promotions	6,821.66	5722
Repeater Rental	4,892.40	5732
Radio Maintenance	135.00	5733
Capital Construction Administration	17,850.10	5738
Training	1,080.54	5751
Dues and fees	1,937.19	5753
Communications	10,411.63	5761
Postage/freight	1,376.84	5762
Other	73.59	5791
Coffee Expense	401.74	5792
Physicals	3,370.00	5793
Anti Drug Program	6,500.00	5795
Safety	3,619.62	5796
Multi-Modal Supplies	5,404.13	5810
Multi-Modal Insurance	8,787.92	5811
Multi-Modal Internet	22,096.93	5814
Multi-Modal Utilities	21,767.68	5831
Multi-Modal Building Maintenance	10,820.28	5851
Multi-Modal Communications	3,616.40	5861
InKind Supervisory Sal	7,056.00	6142
InKind Dispatcher	3,798.00	6144
InKind County Match	3,500.00	6200
InKind - COSA LONP	120,625.00	6206
InKind Professional Services	19,881.38	6291
InKind Space	7,440.00	6441
InKind Vehicle Storage	4,106.24	6442
Transportation Toll Credits	<u>50,800.00</u>	6999
Total Expenditures	<u>4,512,624.85</u>	
Excess Revenue over Expenditures	<u>543,598.99</u>	

SCHEDULE OF REVENUES BY SOURCE
September 1, 2012 - August 31, 2013
CV Transit District

<u>Grant No</u>	<u>Grant Name</u>	<u>Total Revenue</u>	<u>Total Expenditures</u>	<u>Excess Revenue over Expenditures</u>	<u>Notes</u>
545	Transit JARC	278,597.91	274,631.03	3,966.88	Excess local funds
562	Transit New Freedom	99,822.71	99,406.89	415.82	Excess Medical funds
566	FTA TX04-0046-00	603,711.87	396,093.55	207,618.32	LONP funds
590	Urban FY 11-12	215,036.57	52,930.98	162,105.59	Excess local funds
591	Rural FY 11-12	25,696.59	25,696.59	-	
616	ED 1201(07)07 Coleman	179,826.17	179,819.78	6.39	Excess local funds
620	Urban FY 12-13	2,130,961.41	2,059,651.03	71,310.38	Excess Medical funds
621	Rural FY 12-13	1,456,505.68	1,358,330.07	98,175.61	Excess local funds
622	Regional Planning FY 12-13	66,064.93	66,064.93	-	
		-	-	-	
		<u>5,056,223.84</u>	<u>4,512,624.85</u>	<u>543,598.99</u>	

SCHEDULE OF REVENUES BY SOURCE
September 1, 2012 - August 31, 2013
CV Transit District

<u>Grant No</u>	<u>Grant Name</u>	<u>Federal</u>	<u>State</u>	
			<u>Federal</u>	<u>State</u>
545	Transit JARC	-	159,579.68	-
562	Transit New Freedom	-	79,525.50	-
566	FTA TX04-0046-00	225,468.50	-	-
590	Urban FY 11-12	63,296.00	-	1,158.48
591	Rural FY 11-12	-	3,744.67	-
616	ED 1201(07)07 Coleman	-	144,015.77	-
620	Urban FY 12-13	1,138,783.00	-	267,771.00
621	Rural FY 12-13	-	614,114.69	429,768.00
622	Regional Planning FY 12-13	-	65,768.50	-
		-	-	-
		<u>1,427,547.50</u>	<u>1,066,748.81</u>	<u>698,697.48</u>

SCHEDULE OF REVENUES BY SOURCE
September 1, 2012 - August 31, 2013
CV Transit District

<u>Grant No</u>	<u>Grant Name</u>	<u>Program Income</u>	<u>Transit Charter</u>	<u>Transit Medical</u>	<u>Aging Vendor</u>	<u>Local Revenue</u>
545	Transit JARC	-	-	47,518.23	-	71,500.00
562	Transit New Freedom	-	-	415.83	-	-
566	FTA TX04-0046-00	-	-	(0.08)	-	207,618.45
590	Urban FY 11-12	-	4,560.00	2,637.02	10,003.00	133,382.07
591	Rural FY 11-12	-	-	18,462.45	2,072.00	-
616	ED 1201(07)07 Coleman	-	-	31,510.40	-	-
620	Urban FY 12-13	153,985.87	28,440.00	221,320.45	29,682.00	284,979.09
621	Rural FY 12-13	26,397.67	-	8,119.90	29,939.00	-
622	Regional Planning FY 12-13	-	-	296.43	-	-
		-	-	-	-	-
		<u>180,383.54</u>	<u>33,000.00</u>	<u>330,280.63</u>	<u>71,696.00</u>	<u>697,479.61</u>

SCHEDULE OF REVENUES BY SOURCE
September 1, 2012 - August 31, 2013
CV Transit District

<u>Grant No</u>	<u>Grant Name</u>	<u>County Cash Match</u>	<u>Advertising</u>	<u>Toll Credits</u>	<u>InKind</u>
545	Transit JARC	-	-	-	-
562	Transit New Freedom	-	-	-	19,881.38
566	FTA TX04-0046-00	-	-	50,000.00	120,625.00
590	Urban FY 11-12	-	-	-	-
591	Rural FY 11-12	1,417.47	-	-	-
616	ED 1201(07)07 Coleman	-	-	800.00	3,500.00
620	Urban FY 12-13	-	6,000.00	-	-
621	Rural FY 12-13	81,758.41	-	-	266,408.01
622	Regional Planning FY 12-13	-	-	-	-
		-	-	-	-
		<u>83,175.88</u>	<u>6,000.00</u>	<u>50,800.00</u>	<u>410,414.39</u>

9

**CVTD
Reconcile Cash Accounts**

Summary

Cash Account: 1112 General Transit Bank Acct
Reconciliation ID: August 2013 Reconciliation
Reconciliation Date: 8/31/2013
Status: Open

Bank Balance	218,352.00
Less Outstanding Checks/Vouchers	58,018.13
Plus Deposits in Transit	0.00
Plus or Minus Other Cash Items	0.00
Plus or Minus Suspense Items	<u>0.00</u>
Reconciled Bank Balance	160,333.87
Balance Per Books	<u>160,574.85</u>
Unreconciled Difference	<u><u>(240.98)</u></u> *

Click the Next Page toolbar button to view details.

* 8/9/13 Deposit was posted to wrong
account by Texas Bank. Will be
Corrected in September
9/10/13 Tammy in Customer Service

CVTD
Reconcile Cash Accounts

Detail

Cash Account: 1112 General Transit Bank Acct
Reconciliation ID: August 2013 Reconciliation
Reconciliation Date: 8/31/2013
Status: Open

Outstanding Checks/Vouchers

<u>Document Number</u>	<u>Document Date</u>	<u>Document Description</u>	<u>Document Amount</u>	<u>Payee</u>
14333	8/26/2013	System Generated Check/Voucher	39.18	ATMOS ENERGY
14334	8/26/2013	System Generated Check/Voucher	2,405.59	BRUCKNER TRUCK SERVICE
14338	8/26/2013	System Generated Check/Voucher	2,744.20	ENGINE PRO MACHINE LLC
14340	8/26/2013	System Generated Check/Voucher	30.00	LUCIA GUAJARDO
14341	8/26/2013	System Generated Check/Voucher	2,972.00	SHELL FLEET PLUS
14342	8/26/2013	System Generated Check/Voucher	40.24	SMART CHOICE AUTO GROUP
14343	8/26/2013	System Generated Check/Voucher	30.00	TEXAN TRUCK WASH, LLC
14345	8/26/2013	System Generated Check/Voucher	5,688.34	ANGELO TIRE AND ALIGNMENT LLC
14346	8/30/2013	System Generated Check/Voucher	439.22	ANGELO TIRE AND ALIGNMENT LLC
14347	8/30/2013	System Generated Check/Voucher	50.00	BUG EXPRESS
14348	8/30/2013	System Generated Check/Voucher	5,421.55	CITY OF BRADY
14349	8/30/2013	System Generated Check/Voucher	195.00	COMMUNICATIONS ETC., INC.
14350	8/30/2013	System Generated Check/Voucher	21,640.00	CVCOG FAITH IN ACTION
14351	8/30/2013	System Generated Check/Voucher	1,824.00	EVINS TEMPORARIES
14352	8/30/2013	System Generated Check/Voucher	13,850.10	GOODMAN CORPORATION
14353	8/30/2013	System Generated Check/Voucher	14.50	HARGRAVES TIRE & AUTO
14354	8/30/2013	System Generated Check/Voucher	59.95	KAY GEE, INC.
14355	8/30/2013	System Generated Check/Voucher	50.00	JOYCE GRAY, SAV-A-LIFE SKILLS
14356	8/30/2013	System Generated Check/Voucher	62.81	STANDARD TIMES- OHIO
14357	8/30/2013	System Generated Check/Voucher	47.55	VERIZON SOUTHWEST
14358	8/30/2013	System Generated Check/Voucher	41.95	WEST CENTRAL WIRELESS
14359	8/30/2013	System Generated Check/Voucher	371.95	WEST CENTRAL WIRELESS
Outstanding Checks/Vouchers			58,018.13	

CVTD
Reconcile Cash Accounts

Detail

Cash Account: 1112 General Transit Bank Acct
Reconciliation ID: August 2013 Reconciliation
Reconciliation Date: 8/31/2013
Status: Open

Cleared Checks/Vouchers

<u>Document Number</u>	<u>Document Date</u>	<u>Document Description</u>	<u>Document Amount</u>	<u>Payee</u>
14163	7/24/2013	System Generated Check/Voucher	120.28	TONY BARFKNECHT
14172	7/24/2013	System Generated Check/Voucher	15.00	MARY TERESA DELACRUZ
14173	7/24/2013	System Generated Check/Voucher	3,991.43	ENGINE PRO MACHINE LLC
14178	7/24/2013	System Generated Check/Voucher	1,000.00	GOODMAN CORPORATION
14191	7/24/2013	System Generated Check/Voucher	507.83	SUTTON COUNTY-1455
14220	7/31/2013	System Generated Check/Voucher	(14.50)	GLOVER COMPANY
14201	8/1/2013	System Generated Check/Voucher	100.00	ALLEN ANTI-DRUG CONSORTIUM, INC
14202	8/1/2013	System Generated Check/Voucher	5,755.49	ANGELO TIRE AND ALIGNMENT LLC
14203	8/1/2013	System Generated Check/Voucher	105.00	ANGELO WATER SERVICE
14204	8/1/2013	System Generated Check/Voucher	28.95	B&W TRUCK TRAILER & MACHINE SHOP, INC.
14205	8/1/2013	System Generated Check/Voucher	50.00	BUG EXPRESS
14206	8/1/2013	System Generated Check/Voucher	1,270.94	CITY OF EDEN
14207	8/1/2013	System Generated Check/Voucher	89.80	CITYOF SAN ANGELO UTILITY BILLING
14208	8/1/2013	System Generated Check/Voucher	237.83	CITYOF SAN ANGELO UTILITY BILLING
14209	8/1/2013	System Generated Check/Voucher	374.00	CONCHO COUNTY
14210	8/1/2013	System Generated Check/Voucher	65.25	ANTONIO CORTEZ
14211	8/1/2013	System Generated Check/Voucher	105.44	DELL MARKETING L.P.
14212	8/1/2013	System Generated Check/Voucher	59.70	GLORIA DOMINGUEZ
14213	8/1/2013	System Generated Check/Voucher	797.27	ENGINE PRO MACHINE LLC
14214	8/1/2013	System Generated Check/Voucher	2,432.00	EVINS TEMPORARIES
14215	8/1/2013	System Generated Check/Voucher	232.95	EVRIDGES, INC.
14216	8/1/2013	System Generated Check/Voucher	205.13	FLEETPRIDE
14217	8/1/2013	System Generated Check/Voucher	15,835.40	G&G AUTOMOTIVE
4218	8/1/2013	System Generated Check/Voucher	30.00	VERONICA GARZA
14219	8/1/2013	System Generated Check/Voucher	60.69	CAROL A. GAULT
14220	8/1/2013	System Generated Check/Voucher	14.50	GLOVER COMPANY

CVTD
Reconcile Cash Accounts

Detail

Cash Account: 1112 General Transit Bank Acct
Reconciliation ID: August 2013 Reconciliation
Reconciliation Date: 8/31/2013
Status: Open

Cleared Checks/Vouchers

<u>Document Number</u>	<u>Document Date</u>	<u>Document Description</u>	<u>Document Amount</u>	<u>Payee</u>
14221	8/1/2013	System Generated Check/Voucher	30.00	LUCIA GUAJARDO
14222	8/1/2013	System Generated Check/Voucher	29.00	HARGRAVES TIRE & AUTO
14223	8/1/2013	System Generated Check/Voucher	65.25	JANET HARLOW
14224	8/1/2013	System Generated Check/Voucher	59.95	KAY GEE, INC.
14225	8/1/2013	System Generated Check/Voucher	125.25	BELINDA G. MARTINEZ
14226	8/1/2013	System Generated Check/Voucher	107.00	PREDDY TIRE SERVICE
14227	8/1/2013	System Generated Check/Voucher	1,427.74	ROBERTS TRUCK CENTER OF TEXAS, LLC
14228	8/1/2013	System Generated Check/Voucher	30.00	JUAQIN ROJAS
14229	8/1/2013	System Generated Check/Voucher	2,810.62	SHELL FLEET PLUS
14230	8/1/2013	System Generated Check/Voucher	90.00	JACQUELENE G. SPECK
14231	8/1/2013	System Generated Check/Voucher	555.47	SPRINT
14232	8/1/2013	System Generated Check/Voucher	539.00	SUPERIOR SERVICES
14233	8/1/2013	System Generated Check/Voucher	30.00	TEXAN TRUCK WASH, LLC
14234	8/1/2013	System Generated Check/Voucher	94.06	TRASHAWAY/DUNCAN #691
14235	8/1/2013	System Generated Check/Voucher	47.27	VERIZON SOUTHWEST
14236	8/1/2013	System Generated Check/Voucher	43.15	WEST CENTRAL WIRELESS
14237	8/1/2013	System Generated Check/Voucher	320.00	WEST CENTRAL WIRELESS
14238	8/1/2013	System Generated Check/Voucher	5,419.33	WIDOWMAKERS
14239	8/1/2013	System Generated Check/Voucher	65.25	ONAIEDA ZAMORA
14240	8/1/2013	System Generated Check/Voucher	75,594.80	CONCHO VALLEY COUNCIL OF GOVERNMENTS
14241	8/9/2013	System Generated Check/Voucher	353.60	APPLETREE ANSWERING SERVICE
14242	8/9/2013	System Generated Check/Voucher	534.99	AT&T MOBILITY
14243	8/9/2013	System Generated Check/Voucher	1.03	AT&T MOBILITY
14244	8/9/2013	System Generated Check/Voucher	17.00	DON BRATTON
14245	8/9/2013	System Generated Check/Voucher	38,246.34	CITY OF SAN ANGELO-ACCOUNTS RECEIVABLE

CVTD
Reconcile Cash Accounts

Detail

Cash Account: 1112 General Transit Bank Acct
Reconciliation ID: August 2013 Reconciliation
Reconciliation Date: 8/31/2013
Status: Open

Cleared Checks/Vouchers

<u>Document Number</u>	<u>Document Date</u>	<u>Document Description</u>	<u>Document Amount</u>	<u>Payee</u>
14246	8/9/2013	System Generated Check/Voucher	3,073.23	COKE COUNTY - TRANSPORTATION PROGRAM
14247	8/9/2013	System Generated Check/Voucher	324.25	COMMUNICATIONS ETC., INC.
14248	8/9/2013	System Generated Check/Voucher	65.25	FRANK H CORDER JR
14249	8/9/2013	System Generated Check/Voucher	1,900.00	CVCOG FAITH IN ACTION
14250	8/9/2013	System Generated Check/Voucher	105.00	DOUCET PLUMBING, INC.
14251	8/9/2013	System Generated Check/Voucher	1,216.00	EVINS TEMPORARIES
14252	8/9/2013	System Generated Check/Voucher	173.95	EVRIDGES, INC.
14253	8/9/2013	System Generated Check/Voucher	120.84	FLEET SERVICES
14254	8/9/2013	System Generated Check/Voucher	851.96	K&T AUTOCARE
14255	8/9/2013	System Generated Check/Voucher	1,840.63	KIMBLE COUNTY
14256	8/9/2013	System Generated Check/Voucher	4,889.00	MOBILE MAINTENANCE LLC AND NEW CENTURY FINANCIAL
14257	8/9/2013	System Generated Check/Voucher	556.13	JESSICA PENA
14258	8/9/2013	System Generated Check/Voucher	181.56	JUDE RICHARD
14259	8/9/2013	System Generated Check/Voucher	30.00	JUAQIN ROJAS
14260	8/9/2013	System Generated Check/Voucher	150.00	JOYCE GRAY, SAV-A-LIFE SKILLS
14261	8/9/2013	System Generated Check/Voucher	3,340.99	SCHLEICHER COUNTY
14262	8/9/2013	System Generated Check/Voucher	39.29	CRYSTAL SELMAN
14263	8/9/2013	System Generated Check/Voucher	30.00	YOLANDA TAMBUNGA
14264	8/9/2013	System Generated Check/Voucher	30.00	TEXAN TRUCK WASH, LLC
14265	8/9/2013	System Generated Check/Voucher	220.00	TEXAS AUTO SALES
14266	8/9/2013	System Generated Check/Voucher	6,567.74	TML INTERGOVERNMENTAL RISK POOL
14267	8/9/2013	System Generated Check/Voucher	118.32	VERIZON SOUTHWEST
14268	8/9/2013	System Generated Check/Voucher	59.50	WEST TEXAS FIRE EXTINGUISHER INC
14269	8/9/2013	System Generated Check/Voucher	243.75	WIGGINTON OIL COMPANY, INC.
14270	8/9/2013	System Generated Check/Voucher	75.03	WTU RETAIL ENERGY

CVTD
Reconcile Cash Accounts

Detail

Cash Account: 1112 General Transit Bank Acct
Reconciliation ID: August 2013 Reconciliation
Reconciliation Date: 8/31/2013
Status: Open

Cleared Checks/Vouchers

<u>Document Number</u>	<u>Document Date</u>	<u>Document Description</u>	<u>Document Amount</u>	<u>Payee</u>
14271	8/9/2013	System Generated Check/Voucher	29.87	ELFIDA ZUNIGA
14272	8/15/2013	System Generated Check/Voucher	7,561.03	ANGELO TIRE AND ALIGNMENT LLC
14273	8/15/2013	System Generated Check/Voucher	1,211.54	ASU STUDENT ACCOUNTS - BURSAR'S OFFICE
14274	8/15/2013	System Generated Check/Voucher	738.94	BRUCKNER TRUCK SERVICE
14275	8/15/2013	System Generated Check/Voucher	8,025.60	CARR CITY AND RURAL RIDES
14276	8/15/2013	System Generated Check/Voucher	95.25	SYLVIA CERVANTES
14277	8/15/2013	System Generated Check/Voucher	3,174.66	CITY OF BRADY
14278	8/15/2013	System Generated Check/Voucher	3,570.88	CONSTANCIO TIRE SERVICE
14279	8/15/2013	System Generated Check/Voucher	2,542.38	CROCKETT COUNTY
14280	8/15/2013	System Generated Check/Voucher	110.75	MARY TERESA DELACRUZ
14281	8/15/2013	System Generated Check/Voucher	25.00	GARY EDWARDS
14282	8/15/2013	System Generated Check/Voucher	7,883.17	ENGINE PRO MACHINE LLC
14283	8/15/2013	System Generated Check/Voucher	400.00	FARMER'S DAUGHTER'S LANDSCAPING
14284	8/15/2013	System Generated Check/Voucher	16,061.71	G&G AUTOMOTIVE
14285	8/15/2013	System Generated Check/Voucher	820.00	HOME MOTORS, INC.
14286	8/15/2013	System Generated Check/Voucher	1,707.86	HUDSON ENERGY
14287	8/15/2013	System Generated Check/Voucher	1,449.90	MENARD COUNTY
14288	8/15/2013	System Generated Check/Voucher	24.80	O'REILLY'S AUTO PARTS, INC.
14289	8/15/2013	System Generated Check/Voucher	4,412.67	REAGAN COUNTY
14290	8/15/2013	System Generated Check/Voucher	95.25	SCARLETT RINGENER
14291	8/15/2013	System Generated Check/Voucher	95.66	STANDARD TIMES- OHIO
14292	8/15/2013	System Generated Check/Voucher	68.43	SUDDEN LINK
14293	8/15/2013	System Generated Check/Voucher	709.78	SUTTON COUNTY-1455
14294	8/15/2013	System Generated Check/Voucher	880.75	T&C WHOLESALE,INC
14295	8/15/2013	System Generated Check/Voucher	413.10	TEXAS COMMUNICATIONS, INC.
14296	8/15/2013	System Generated Check/Voucher	197.76	VERIZON SOUTHWEST

CVTD
Reconcile Cash Accounts

Detail

Cash Account: 1112 General Transit Bank Acct
Reconciliation ID: August 2013 Reconciliation
Reconciliation Date: 8/31/2013
Status: Open

Cleared Checks/Vouchers

<u>Document Number</u>	<u>Document Date</u>	<u>Document Description</u>	<u>Document Amount</u>	<u>Payee</u>
14297	8/15/2013	System Generated Check/Voucher	104.92	WEST TEXAS FIRE EXTINGUISHER INC
14298	8/15/2013	System Generated Check/Voucher	62.17	WESTERN PETROLEUM LLC-UNITED FUELS CARD LOCKBOX
14299	8/15/2013	System Generated Check/Voucher	1,216.00	EVINS TEMPORARIES
14300	8/15/2013	System Generated Check/Voucher	10.00	CHARLES GELLER
14301	8/15/2013	System Generated Check/Voucher	469.34	Q's PRINTING & DESIGN, INC.
14302	8/15/2013	System Generated Check/Voucher	64.35	SUDDEN LINK
14303	8/15/2013	System Generated Check/Voucher	98.93	TRASHAWAY/DUNCAN #691
14304	8/15/2013	System Generated Check/Voucher	112.11	VERIZON SOUTHWEST
14319	8/26/2013	System Generated Check/Voucher	4,401.00	ANGELO RV, LLC
14319	8/26/2013	System Generated Check/Voucher	(4,401.00)	ANGELO RV, LLC
14320	8/26/2013	System Generated Check/Voucher	(5,688.34)	ANGELO TIRE AND ALIGNMENT LLC
14320	8/26/2013	System Generated Check/Voucher	5,688.34	ANGELO TIRE AND ALIGNMENT LLC
14335	8/26/2013	System Generated Check/Voucher	89.80	CITYOF SAN ANGELO UTILITY BILLING
14336	8/26/2013	System Generated Check/Voucher	244.40	CITYOF SAN ANGELO UTILITY BILLING
14337	8/26/2013	System Generated Check/Voucher	70,526.42	CONCHO VALLEY COUNCIL OF GOVERNMENTS
14339	8/26/2013	System Generated Check/Voucher	7,313.46	G&G AUTOMOTIVE
14344	8/26/2013	System Generated Check/Voucher	4,401.00	ANGELO RV, LLC
Cleared Checks/Vouchers			333,328.54	
			333,328.54	

CVTD
Reconcile Cash Accounts

Detail

Cash Account: 1112 General Transit Bank Acct
Reconciliation ID: August 2013 Reconciliation
Reconciliation Date: 8/31/2013
Status: Open

Cleared Deposits

<u>Deposit Number</u>	<u>Document Number</u>	<u>Document Date</u>	<u>Document Description</u>	<u>Document Amount</u>
	crt1986	8/1/2013	Bus Fares - Demand Response	114.50
	crt1987	8/1/2013	Bus Fares - Fixed Route	215.45
	crt1988	8/1/2013	Bus Fares - Ticket Box	80.00
	crt1989	8/2/2013	Bus Fares - Demand Response	56.00
	crt1990	8/2/2013	Bus Fares - Fixed Route	212.43
	crt1991	8/2/2013	Bus Fares - Ticket Box	178.00
	crt2002	8/2/2013	Ck 018241 - Bus Terminal Rent	383.00
	crt2003	8/2/2013	Lindaanna Huffman Ck 1204 Bus Pass	15.00
	crt2004	8/2/2013	Ck7300 Bus Pass Rcvbl Inv 072913 WFS	160.00
	crt2028	8/2/2013	Bus Fares - Demand Response	8.00
	crt2029	8/2/2013	Bus Fares - Demand Response	44.00
	crt1992	8/5/2013	Bus Fares - Demand Response	161.00
	crt1993	8/5/2013	Bus Fares - Fixed Route	359.15
	crt1994	8/5/2013	Bus Fares - Fixed Route	396.32
	crt1995	8/5/2013	Bus Fares - Ticket Box	96.00
	crt2025	8/6/2013	Bus Fares - Demand Response	132.00
	crt2026	8/6/2013	Bus Fares - Fixed Route	247.20
	crt2027	8/6/2013	Bus Fares - Ticket Box	281.00
	crt1996	8/7/2013	Children's Emergency Shelter Ck 031062 - Bus Pass	15.00
	crt1997	8/7/2013	Daily Bread Ck 2672 - Bus Pass Receivable	90.00
	crt1998	8/7/2013	Ck 167768 - June SCP transportation	300.00
	crt1999	8/7/2013	Ck 167768 - June FGP transportation	300.00
	crt2000	8/7/2013	Ck 167768 - AAA rent of office 60	263.19
	crt2001	8/7/2013	Kimble County Ck 4976 Oct'12-Dec'12,Jan'13-May'13 Bus Fares	955.90
	crt2016	8/7/2013	Bus Fares - Demand Response	137.50
	crt2017	8/7/2013	Bus Fares - Demand Response	12.00
	crt2018	8/7/2013	Bus Fares - Demand Response	12.00
	crt2019	8/7/2013	Bus Fares - Demand Response	4.00
	crt2020	8/7/2013	Bus Fares - Demand Response	10.00
	crt2021	8/7/2013	Bus Fares - Fixed Route	46.08
	crt2023	8/7/2013	Bus Fares - Fixed Route	204.00
	crt2024	8/7/2013	Bus Fares - Ticket box	95.00
	crt2013	8/8/2013	Bus Fares - Demand Response	103.00
	crt2014	8/8/2013	Bus Fares - Fixed Route	228.45
	crt2015	8/8/2013	Bus Fares - Ticket Box	94.00
	crt2022	8/8/2013	Bus Fares - Fixed Route	55.01
	crt2009	8/9/2013	Bus Fares - Demand Response	4.00
	crt2010	8/9/2013	Bus Fares - Demand Response	10.00
	crt2011	8/9/2013	Bus Fares - Demand Response	157.50
	crt2012	8/9/2013	Bus Fares - Fixed Route	240.98
	crt2012a	8/9/2013	Bus Fares - Ticket Box	35.00
	crt2005	8/12/2013	Bus Fares - Demand Response	98.00

CVTD
Reconcile Cash Accounts

Detail

Cash Account: 1112 General Transit Bank Acct
Reconciliation ID: August 2013 Reconciliation
Reconciliation Date: 8/31/2013
Status: Open

Cleared Deposits

<u>Deposit Number</u>	<u>Document Number</u>	<u>Document Date</u>	<u>Document Description</u>	<u>Document Amount</u>
	crt2006	8/12/2013	Bus Fares - Fixed Route	298.53
	crt2007	8/12/2013	Bus Fares - Fixed Route	324.66
	crt2008	8/12/2013	Bus Fares - Ticket Box	58.00
	crt2031	8/13/2013	Bus Fares - Demand Response	141.00
	crt2032	8/13/2013	Bus Fares - Fixed Route	243.17
	crt2033	8/13/2013	Bus Fares - Ticket Box	62.00
	crt2030	8/14/2013	Texas State Comptroller doc 95130181	98,424.40
	crt2047	8/14/2013	Bus Fares - FR	4.00
	crt2054	8/14/2013	Schleicher County, ck 035885 July 2013 Bus Fares	57.00
	crt2055	8/14/2013	Adult Enrichment Center, ck 5101 Pymnt on AR balance	5,000.00
	crt2056	8/14/2013	CVTD, Children's Emer Shelter, ck 031082 - Bus Pass	15.00
	crt2057	8/14/2013	American Habilitation Services, ck 0335911 - Bus Pass receivable payment	300.00
	crt2058	8/14/2013	CVTD, Angelo Lopez - Cash - Charter Service	200.00
	crt2059	8/14/2013	CVTD, Bus Fares - Demand Response	77.50
	crt2060	8/14/2013	CVTD - Bus Fares - Fixed Route	215.79
	crt2061	8/14/2013	CVTD, Bus Fares - Ticket Box	176.00
	crt2062	8/14/2013	CVTD, Bus Fares - Demand Response	30.00
	crt2063	8/14/2013	CVTD, Bus Fares - Demand Response	7.00
	cvtd2064	8/14/2013	CVTD, Bus Fares - Demand Response	26.00
	cvtd2065	8/14/2013	CVTD, Bus Fares - Demand Response	22.00
	crt2044	8/15/2013	Bus Fares - FR	233.30
	crt2045	8/15/2013	Bus Fares - DR	155.00
	crt2046	8/15/2013	Bus Fares - FR ticket box	7.00
	crt2041	8/16/2013	Bus Fares - FR	231.37
	crt2042	8/16/2013	Bus Fares - DR	73.25
	crt2043	8/16/2013	Bus Fares - FR ticket box	145.00
	crt2048	8/16/2013	Bus Fares - DR	34.00
	crt2049	8/16/2013	Bus Fares - DR	28.00
	crt2050	8/16/2013	Downtown San Angelo, ck 2769 Downtown Art Walk	260.00
	crt2051	8/16/2013	City of Iron, ck 26482 Local Match	1,322.28
	crt2052	8/16/2013	County of Sterling, ck 20458 Local Match	1,205.89
	crt2053	8/16/2013	County of Crocket, ck 67119	1,417.47
	crt2037	8/19/2013	Bus Fares - FR	318.49
	crt2038	8/19/2013	Bus Fares - DR	209.50
	crt2039	8/19/2013	Bus Fares - FR ticket box	34.00
	crt2040	8/19/2013	Bus Fares - FR	371.90

CVTD
Reconcile Cash Accounts

Detail

Cash Account: 1112 General Transit Bank Acct
Reconciliation ID: August 2013 Reconciliation
Reconciliation Date: 8/31/2013
Status: Open

Cleared Deposits

<u>Deposit Number</u>	<u>Document Number</u>	<u>Document Date</u>	<u>Document Description</u>	<u>Document Amount</u>
	crt2034	8/20/2013	Bus Fare - FR	142.00
	crt2035	8/20/2013	Bus Fares - FR	236.42
	crt2036	8/20/2013	Bus Fares - DR	135.50
	crt2066	8/21/2013	CVCOG - Ck 167916 - Aug FGP transportation srvc	300.00
	crt2067	8/21/2013	CVCOG - Ck 167916 - Aug SCP transportation srvc	300.00
	crt2068	8/21/2013	Sitel - Ck 538676 - May-June Transp Srvc	19,500.00
	crt2077	8/21/2013	CVTD - Bus Fares - Demand Response	146.00
	crt2078	8/21/2013	CVTD - Bus Fares - Fixed Route	241.96
	crt2079	8/21/2013	CVTD - Bus Fares - Ticket Box	65.00
	crt2074	8/22/2013	CVTD - Bus Fares - Demand Response	138.50
	crt2075	8/22/2013	CVTD - Bus Fares - Fixed Route	218.19
	crt2076	8/22/2013	CVTD - Bus Fares - Ticket Box	109.00
	crt2069	8/23/2013	CVTD - Bus Fares - Demand Response	28.00
	crt2070	8/23/2013	CVTD - Bus Fares - Demand Response	86.00
	crt2071	8/23/2013	CVTD - Bus Fares - Demand Response	34.50
	crt2072	8/23/2013	CVTD - Bus Fares - Fixed Route	239.97
	crt2073	8/23/2013	CVTD - Bus Fares - Ticket Box	42.00
	crt2080	8/26/2013	CVTD - Bus Fares - Demand Response	65.00
	crt2081	8/26/2013	CVTD - Bus Fares - Fixed Route	341.17
	crt2082	8/26/2013	CVTD - Bus Fares - Fixed Route	289.85
	crt2083	8/26/2013	CVTD - Bus Fares - Ticket Box	64.00
	crt2085	8/27/2013	CVTD - Childrens Emer Shelter CK 031130 Bus Pass	15.00
	crt2086	8/27/2013	CVTD - Childrens Emer Shelter CK 031130 Bus Pass	15.00
	crt2087	8/27/2013	Christians In Action - Ck 800119 Bus Pass AR	130.00
	crt2088	8/27/2013	CVTD - Bus Fares - Demand Response	105.00
	crt2089	8/27/2013	CVTD - Bus Fares - Demand Response	27.00
	crt2090	8/27/2013	CVTD - Bus Fares - Fixed Route	256.15
	crt2091	8/27/2013	CVTD - Bus Fares - Demand Response	40.00
	crt2092	8/27/2013	CVTD - Bus Fares - Demand Response	44.00

CVTD
Reconcile Cash Accounts

Detail

Cash Account: 1112 General Transit Bank Acct
Reconciliation ID: August 2013 Reconciliation
Reconciliation Date: 8/31/2013
Status: Open

Cleared Deposits

<u>Deposit Number</u>	<u>Document Number</u>	<u>Document Date</u>	<u>Document Description</u>	<u>Document Amount</u>
	crted2093	8/28/2013	CVTD - Bus Fares - Demand Response	195.05
	crted2094	8/28/2013	CVTD - Bus Fares - Fixed Route	229.36
	crted2095	8/28/2013	CVTD - Bus Fares - Ticket Box	65.00
	crted2096	8/29/2013	CVTD - Bus Fares - Demand Response	148.00
	crted2097	8/29/2013	CVTD - Bus Fares - Fixed Route	196.89
	crted2098	8/29/2013	CVTD - Bus Fares - Ticket Box	2.00
	crted2099	8/30/2013	CVTD - Bus Fares - Demand Response	36.00
	crted2100	8/30/2013	CVTD - Bus Fares - Demand Response	38.00
	crted2101	8/30/2013	CVTD - Bus Fares - Demand Response	14.00
	crted2102	8/30/2013	CVTD - Bus Fares - Demand Response	78.00
	crted2103	8/30/2013	CVTD - Bus Fares - Fixed Route	195.53
	crted2104	8/30/2013	CVTD - Bus Fares - Ticket Box	30.00
Cleared Deposits				<u>142,921.20</u>

Texas State Bank
College Hills

8/9/13 33 MORRISON 02:28 PM
DIA Deposit

Drawer 8/09/13 33 Trans # 87
MORRISON 02:28 PM
DIA Deposit
Credit to Account *****48750
Cash in 240.98
Cash Back .00
Trans Total 240.98
All items credited subject to payment

Thank you for Banking
With
Texas State Bank

Visit our web page at www.txbank.com

Missing deposit

deposited into wrong Account

Called Texas State Bank
@ 10:30 am 9/10/13

Tammy in Customer Service
Verified and will make
Correction to Account 9/10/13

Texas State Bank
College Hills

8/09/13 31 MORRAQUEL 02:25 PM
DIA Deposit

Drawer 8/09/13 31 Trans # 12
MORRAQUEL 02:25 PM
DIA Deposit
Credit to Account *****83020
Cash in 35.00
Cash Back .00
Trans Total 35.00
All items credited subject to payment

Thank you for Banking
With
Texas State Bank

Visit our web page at www.txbank.com

Concho Valley Transit District
Balance Sheet Reconciliation
August 31, 2013

Grant 562, New Freedom
Account 1202

Description	Amount
June 13 request submitted 8/2/13	17,960.00 pd 9/9/13
July 13 request submitted 9/3/13	23,464.00 pd 10/3/13
August 13 request submitted 10/2/13	24,333.75
Total	<u>65,757.75</u>

Concho Valley Transit District
Balance Sheet Reconciliation
August 31, 2013

Grant 566, FTA TX-04-0046-00
Account 1206

Description	Amount
August 13 billing submitted 10/2/13	13,850.00 pd 10/21/13
	-
Total	<u>13,850.00</u>

Concho Valley Transit District
Balance Sheet Reconciliation
August 31, 2013

Grant 616, ED 1201(07)07-Coleman
Account 1219

Description	Amount
July 13 request submitted 8/29/13	22,974.80 pd 9/27/13
August 13 request submitted 10/2/13	<u>7,516.84</u> pd 10/24/13
Total	<u>30,491.64</u>

Concho Valley Transit District
Balance Sheet Reconciliation
August 31, 2013

Grant 620, FTA Urban FY 12-13
Account 1220

Description	Amount
July 13 request submitted 9/3/13	91,408.00
August 13 request submitted 9/17/13	99,492.00
August 13 request submitted 10/21/13	11,806.00
August 13 billing for accrued expenses	24,429.00
Total	<u>227,135.00</u>

Concho Valley Transit District
Balance Sheet Reconciliation
August 31, 2013

Grant 621, Rural FY 12-13
Account 1221

Description	Amount
June 13 request submitted 7/29/13 State	17,682.19 pd 9/3/13
July 13 request submitted 9/3/13 SAF	32,641.89 pd 9/27/13
July 13 request submitted 9/3/13 SAF	37,745.66 pd 9/26/13
August 13 request submitted 10/2/13 SAF	78,146.62
August 13 billing for accrued expenses SAF	19,518.59
Total	<u>185,734.95</u>

Concho Valley Transit District
Balance Sheet Reconciliation
August 31, 2013

Grant 622, Regional Planning 12-13
Account 1222

Description	Amount
July 13 request submitted 8/29/13	4,763.90 pd 9/27/13
August 13 request submitted 10/2/13	11,740.33 pd 10/23/13
Total	<u>16,504.23</u>

Concho Valley Transit District
Balance Sheet Reconciliation
August 31, 2013

Accounts Receivable Medical Transportation
Account 1300

Description	Amount
August 2013 Medicaid billing submitted 8/31/13	2,064.26 pd 9/5/13
August 2013 Medicaid billing submitted 8/31/13	2,124.44 pd 9/12/13
August 2013 Medicaid billing submitted 8/23/13	4,770.00 pd 9/17/13
August 2013 Medicaid billing submitted 8/23/13	6,022.81 pd 9/27/13
August 2013 Medicaid billing submitted 8/23/13	6,483.63 pd 10/2/13
August 2013 Medicaid billing submitted 8/23/13	<u>4,248.92</u> pd 10/9/13
Total	<u>25,714.06</u>

Concho Valley Transit District
Balance Sheet Reconciliation
August 31, 2013

Grant 545, JARC
Account 1328

Description	Amount
July 13 request submitted 8/29/13	17,606.21 pd 9/27/13
August 13 request submitted 10/2/13	<u>13,476.74</u> pd 10/23/13
Total	<u>31,082.95</u>

Concho Valley Transit District
Balance Sheet Reconciliation
August 31, 2013

Adult Enrichment Center
Account 1380

Description	Amount
Accrue Sept 2012 agreement	2,700.00
Payment crtd1438, ck 5035, dated 1/25/13	(2,700.00)
Accrue Oct 2012 agreement	2,700.00
Payment crtd1653, ck 5068, dated 4/19/13	(2,700.00)
Accrue Nov 2012 agreement	2,700.00
Payment crtd1722, ck 5073, dated 5/10/13	(2,700.00)
Accrue Dec 2012 agreement	2,700.00
Payment crtd1754, ck 5076, dated 5/29/13	(2,700.00)
Accrue Jan 2013 agreement	2,700.00
Payment crtd1866, ck 5087, dated 6/20/13	(2,700.00)
Accrue Feb 2013 agreement	2,700.00
Payment crtd2055, ck 5101, dated 8/14/13	(5,000.00)
Accrue Mar 2013 agreement	2,700.00
Accrue Apr 2013 agreement	2,700.00
Accrue May 2013 agreement	2,700.00
Accrue June 2013 agreement	2,700.00
Accrue July 2013 agreement	2,700.00
Accrue August 2013 agreement	2,700.00
Total	<u>13,900.00</u>

NOTE: Spoke with Jeannie Lang, new Executive Director on 9/20/13 via email regarding outstanding balance. She stated she was working on getting another payment to CVTD by early the following week. A check in the amount of \$5,000.00 was received on 10/2/2013.

Concho Valley Transit District
Balance Sheet Reconciliation
August 31, 2013

Daily Bread
Account 1381

Description	Amount
Accrue Bus Pass Invoice 082913-DB	30.00 pd 9/11/13
	-
Total	<u>30.00</u>

Concho Valley Transit District
Balance Sheet Reconciliation
August 31, 2013

Workforce Solutions (Arbor ET)
Account 1382

Description	Amount
Accrue Bus Pass Invoice 082913-WFS	80.00 pd 9/11/13
	-
Total	<u>80.00</u>

Concho Valley Transit District
Balance Sheet Reconciliation
August 31, 2013

Christians In Action
Account 1383

Description	Amount
Accrue Bus Pass Invoice 082913-CIA	<u>120.00</u> pd 9/11/13
Total	<u>120.00</u>

Concho Valley Transit District
 Balance Sheet Reconciliation
 August 31, 2013

Account Receivable
 Account 1391

Description	Amount		
May 2013 Methodist Healthcare Ministries	200.00	JVT11331118	paid 9/13/13
June 2013 Caprock Home Health Services	240.00	JVT11331179	paid 9/13/13
Accrue AAA Nutrition Revenue	26,894.00	JVT11331289	paid 10/18/13
August 2013 Caprock Home Health Services	120.00	JVT11331241	
Accrue April, May, July FGP Transp Rev	900.00	JVT11331262	paid 10/23/13
Accrue JulySCP Transportation Revenue	300.00	JVT11331262	paid 10/23/13
Verizon SW 3258698020 9-13 entered in wrong month	117.96	JVT11331267	Corrected in
Verizon SW 3253872509 9-13 entered in wrong month	197.76	JVT11331267	Sept
Total	<u>28,969.72</u>		

CVTD
Aged Payables by Due Date - Outstanding AP
From 9/1/2012 Through 8/31/2013

Aging Date -
9/1/2012

Vendor ID	Invoice Date	Invoice Number	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Angelo Tire and Alig	8/22/2013	64381	133.88	0.00	0.00	0.00	0.00	133.88
	8/23/2013	64415	44.75	0.00	0.00	0.00	0.00	44.75
	8/24/2013	64435	89.25	0.00	0.00	0.00	0.00	89.25
	8/24/2013	64442	15.00	0.00	0.00	0.00	0.00	15.00
	8/27/2013	64475	144.59	0.00	0.00	0.00	0.00	144.59
	8/29/2013	64522	893.81	0.00	0.00	0.00	0.00	893.81
	8/29/2013	64531	192.78	0.00	0.00	0.00	0.00	192.78
	8/31/2013	64566	70.00	0.00	0.00	0.00	0.00	70.00
	8/31/2013	64568	642.35	0.00	0.00	0.00	0.00	642.35
	8/31/2013	64573	<u>280.45</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>280.45</u>
Total Angelo Tire and Alig			2,506.86	0.00	0.00	0.00	0.00	2,506.86
Appletree Answering	8/24/2013	130816044101	<u>382.45</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>382.45</u>
Total Appletree Answering			382.45	0.00	0.00	0.00	0.00	382.45
ASU - Student Account	8/31/2013	4085	<u>1,008.04</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,008.04</u>
Total ASU - Student Account			1,008.04	0.00	0.00	0.00	0.00	1,008.04
AT & T Mobility	8/27/2013	287237432450x0 81613	533.79	0.00	0.00	0.00	0.00	533.79
	8/16/2013	287237888520x0	<u>1.03</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1.03</u>
Total AT & T Mobility			534.82	0.00	0.00	0.00	0.00	534.82
ATMOS ENERGY-MO	9/9/2013	3043372857 8-13	<u>39.27</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>39.27</u>
Total ATMOS ENERGY-MO			39.27	0.00	0.00	0.00	0.00	39.27
Big Lake Vol. Fire D	8/27/2013	BLVFD 8-13	<u>120.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>120.00</u>
Total Big Lake Vol. Fire D			120.00	0.00	0.00	0.00	0.00	120.00

CVTD
Aged Payables by Due Date - Outstanding AP
From 9/1/2012 Through 8/31/2013

Aging Date -
9/1/2012

Vendor ID	Invoice Date	Invoice Number	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Cervantes, Sylvia	8/22/2013	SC 8-13	<u>66.25</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>66.25</u>
Total Cervantes, Sylvia			66.25	0.00	0.00	0.00	0.00	66.25
City of Brady	8/30/2013	PBOB 8-13	925.08	0.00	0.00	0.00	0.00	925.08
	8/30/2013	RBDB 8-13	1,286.88	0.00	0.00	0.00	0.00	1,286.88
	8/30/2013	SBOB 8-13	<u>766.13</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>766.13</u>
Total City of Brady			2,978.09	0.00	0.00	0.00	0.00	2,978.09
City of Eden	9/17/2013	BO ED 8-13	<u>1,182.74</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,182.74</u>
Total City of Eden			1,182.74	0.00	0.00	0.00	0.00	1,182.74
CITY OF SAN ANGELO.A	8/15/2013	36309	<u>42,295.09</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>42,295.09</u>
Total CITY OF SAN ANGELO.A			42,295.09	0.00	0.00	0.00	0.00	42,295.09
Coke County- Transp	8/30/2013	PBOBRCK 8-13	1,419.83	0.00	0.00	0.00	0.00	1,419.83
	8/30/2013	PBORLCK 8-13	<u>1,472.07</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,472.07</u>
Total Coke County-Transp			2,891.90	0.00	0.00	0.00	0.00	2,891.90
Concho County	8/27/2013	RPT CN 8-13	<u>374.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>374.00</u>
Total Concho County			374.00	0.00	0.00	0.00	0.00	374.00
Crockett Co - Transp	8/31/2013	PBO CK 8-13	<u>2,000.51</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,000.51</u>
Total Crockett Co - Transp			2,000.51	0.00	0.00	0.00	0.00	2,000.51
CVCOG FAITH IN ACTIO	9/11/2013	CVTDNF 8-13a	<u>24,970.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>24,970.00</u>
Total CVCOG FAITH IN ACTIO			24,970.00	0.00	0.00	0.00	0.00	24,970.00

CVTD
Aged Payables by Due Date - Outstanding AP
From 9/1/2012 Through 8/31/2013

Aging Date -
9/1/2012

Vendor ID	Invoice Date	Invoice Number	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
DELACRUZ, MARY TERES	8/16/2013	TD 8-13	<u>51.25</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>51.25</u>
Total DELACRUZ, MARY TERES			51.25	0.00	0.00	0.00	0.00	51.25
DOMINGUEZ, GLORIA	7/16/2013	GD 7-13	<u>158.79</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>158.79</u>
Total DOMINGUEZ, GLORIA			158.79	0.00	0.00	0.00	0.00	158.79
Edwards, Gary	9/13/2013	GE 8-13	<u>25.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>25.00</u>
Total Edwards, Gary			25.00	0.00	0.00	0.00	0.00	25.00
ENGINE PRO MACHINE L	8/26/2013	8763	226.64	0.00	0.00	0.00	0.00	226.64
	9/16/2013	8791	190.00	0.00	0.00	0.00	0.00	190.00
	9/16/2013	8792	<u>190.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>190.00</u>
Total ENGINE PRO MACHINE L			606.64	0.00	0.00	0.00	0.00	606.64
Evins Temporaries	8/21/2013	1181067	608.00	0.00	0.00	0.00	0.00	608.00
	8/28/2013	1181330	<u>608.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>608.00</u>
Total Evins Temporaries			1,216.00	0.00	0.00	0.00	0.00	1,216.00
FARMER'S DAUGHTER LA	8/31/2013	22229851	<u>475.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>475.00</u>
Total FARMER'S DAUGHTER LA			475.00	0.00	0.00	0.00	0.00	475.00
G&G Automotive	8/28/2013	37070	2,025.83	0.00	0.00	0.00	0.00	2,025.83
	9/3/2013	37219	779.38	0.00	0.00	0.00	0.00	779.38
	9/3/2013	37223	519.61	0.00	0.00	0.00	0.00	519.61
	9/4/2013	37243	1,021.28	0.00	0.00	0.00	0.00	1,021.28
	8/27/2013	37517	1,443.84	0.00	0.00	0.00	0.00	1,443.84
	9/17/2013	37517 CR	<u>(1,443.84)</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>(1,443.84)</u>
Total G&G Automotive			4,346.10	0.00	0.00	0.00	0.00	4,346.10

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Garza, Veronica	7/13/2013	VG 7-13	<u>106.23</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>106.23</u>
Total Garza, Veronica			106.23	0.00	0.00	0.00	0.00	106.23
HARGRAVES TIRE & AUT	8/7/2013	10444	14.50	0.00	0.00	0.00	0.00	14.50
	8/16/2013	10623	14.50	0.00	0.00	0.00	0.00	14.50
	8/26/2013	10756	<u>14.50</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>14.50</u>
Total HARGRAVES TIRE & AUT			43.50	0.00	0.00	0.00	0.00	43.50
Home Motors	8/2/2013	64755	125.00	0.00	0.00	0.00	0.00	125.00
	8/27/2013	65473	130.00	0.00	0.00	0.00	0.00	130.00
	8/27/2013	65486	130.00	0.00	0.00	0.00	0.00	130.00
	8/30/2013	65633	<u>125.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>125.00</u>
Total Home Motors			510.00	0.00	0.00	0.00	0.00	510.00
HUDSON ENERGY	9/9/2013	5835029	<u>1,793.34</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,793.34</u>
Total HUDSON ENERGY			1,793.34	0.00	0.00	0.00	0.00	1,793.34
K&T AUTOCARE	8/13/2013	56562	<u>34.50</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>34.50</u>
Total K&T AUTOCARE			34.50	0.00	0.00	0.00	0.00	34.50
Kimble County	8/29/2013	PBO K 8-13	<u>1,913.06</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,913.06</u>
Total Kimble County			1,913.06	0.00	0.00	0.00	0.00	1,913.06
Menard County	8/31/2013	DRMN 8-13	848.57	0.00	0.00	0.00	0.00	848.57
	8/31/2013	PBOMN 8-13	<u>545.53</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>545.53</u>
Total Menard County			1,394.10	0.00	0.00	0.00	0.00	1,394.10
O'REILLY'S	8/13/2013	1979-247425	<u>6.87</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>6.87</u>
Total O'REILLY'S			6.87	0.00	0.00	0.00	0.00	6.87

CVTD
Aged Payables by Due Date - Outstanding AP
From 9/1/2012 Through 8/31/2013

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9/1/2012

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Pena, Jessica	8/31/2013	JPMileage 8-13	<u>355.98</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>355.98</u>
Total Pena, Jessica			355.98	0.00	0.00	0.00	0.00	355.98
Proforma MAC Marketi	8/29/2013	90M1800949	371.25	0.00	0.00	0.00	0.00	371.25
	8/29/2013	90M1800950	678.50	0.00	0.00	0.00	0.00	678.50
	8/29/2013	90M1800951	547.00	0.00	0.00	0.00	0.00	547.00
	8/29/2013	90M1800952	356.00	0.00	0.00	0.00	0.00	356.00
	8/29/2013	90M1800953	285.00	0.00	0.00	0.00	0.00	285.00
	8/29/2013	90M1800954	<u>285.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>285.00</u>
Total Proforma MAC Marketi			2,522.75	0.00	0.00	0.00	0.00	2,522.75
Reagan County	9/4/2013	August 2013	39.00	0.00	0.00	0.00	0.00	39.00
	8/31/2013	PBO R 8-13	2,046.50	0.00	0.00	0.00	0.00	2,046.50
	8/31/2013	RBO R 8-13	364.00	0.00	0.00	0.00	0.00	364.00
	8/31/2013	SBO R 8-13	<u>2,046.50</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,046.50</u>
Total Reagan County			4,496.00	0.00	0.00	0.00	0.00	4,496.00
RICHARD, JUDE	8/31/2013	JRMileage 8-13	<u>184.62</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>184.62</u>
Total RICHARD, JUDE			184.62	0.00	0.00	0.00	0.00	184.62
Ringener, Scarlett	8/6/2013	SR 8-13	<u>36.25</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>36.25</u>
Total Ringener, Scarlett			36.25	0.00	0.00	0.00	0.00	36.25
Roberts Truck Center	7/19/2013	4-1410318	388.24	0.00	0.00	0.00	0.00	388.24
	8/26/2013	4-1411573	5,622.95	0.00	0.00	0.00	0.00	5,622.95
	8/27/2013	4-1411665	2,085.42	0.00	0.00	0.00	0.00	2,085.42
	8/29/2013	4-1411795	331.53	0.00	0.00	0.00	0.00	331.53
	9/17/2013	4-1412553	<u>3,146.40</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>3,146.40</u>
Total Roberts Truck Center			11,574.54	0.00	0.00	0.00	0.00	11,574.54
Sav-A-Life Skills	8/22/2013	SRV 8-22-13	50.00	0.00	0.00	0.00	0.00	50.00

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	8/29/2013	SRV 8-29-13	<u>50.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>50.00</u>
Total Sav-A-Life Skills			100.00	0.00	0.00	0.00	0.00	100.00
Schleicher County	8/31/2013	BOSC Trans 8-13-2	2,465.55	0.00	0.00	0.00	0.00	2,465.55
	8/31/2013	BOSC TRANS 8-13	<u>619.69</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>619.69</u>
Total Schleicher County			3,085.24	0.00	0.00	0.00	0.00	3,085.24
Shannon Clinic	7/30/2013	C1621 7-13	<u>130.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>130.00</u>
Total Shannon Clinic			130.00	0.00	0.00	0.00	0.00	130.00
Shannon Clinic Centr	8/29/2013	C1621 8-13	<u>325.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>325.00</u>
Total Shannon Clinic Centr			325.00	0.00	0.00	0.00	0.00	325.00
Shell Fleet Plus	9/5/2013	8126500589309	<u>2,959.46</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,959.46</u>
Total Shell Fleet Plus			2,959.46	0.00	0.00	0.00	0.00	2,959.46
Sprint	8/20/2013	438801891-051	<u>555.41</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>555.41</u>
Total Sprint			555.41	0.00	0.00	0.00	0.00	555.41
Super Duty Shop	9/19/2013	4073	<u>8,398.54</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>8,398.54</u>
Total Super Duty Shop			8,398.54	0.00	0.00	0.00	0.00	8,398.54
Sutton County-1455	8/30/2013	082013	<u>535.60</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>535.60</u>
Total Sutton County-1455			535.60	0.00	0.00	0.00	0.00	535.60
T&C Wholesale, Inc	8/31/2013	TC 8-13	<u>1,088.04</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,088.04</u>
Total T&C Wholesale, Inc			1,088.04	0.00	0.00	0.00	0.00	1,088.04

CVTD
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From 9/1/2012 Through 8/31/2013

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Tambunga, Yolanda	8/24/2013	YT 8-13	<u>30.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>30.00</u>
Total Tambunga, Yolanda			30.00	0.00	0.00	0.00	0.00	30.00
Verizon SW	8/28/2013	3253872509 9-13	197.76	0.00	0.00	0.00	0.00	197.76
	8/28/2013	3258698020 9-13	<u>117.96</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>117.96</u>
Total Verizon SW			315.72	0.00	0.00	0.00	0.00	315.72
West Texas Fire Exti	8/30/2013	0095204	<u>97.15</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>97.15</u>
Total West Texas Fire Exti			97.15	0.00	0.00	0.00	0.00	97.15
West Texas Rehab	8/31/2013	14108	<u>225.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>225.00</u>
Total West Texas Rehab			225.00	0.00	0.00	0.00	0.00	225.00
Wigginton Oil Compan	8/28/2013	86804	<u>203.52</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>203.52</u>
Total Wigginton Oil Compan			203.52	0.00	0.00	0.00	0.00	203.52
WTU Retail Energy TX	8/28/2013	1107241118	<u>97.64</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>97.64</u>
Total WTU Retail Energy TX			<u>97.64</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>97.64</u>
Report Total			<u>131,346.86</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>131,346.86</u>

Concho Valley Transit District
 Balance Sheet Reconciliation
 August 31, 2013

AP Owed to CVCOG
 Account 2112

<u>Date</u>	<u>Description</u>	<u>\$ Amount</u>
8/1/2013	Beginning Balance	162,924.13
8/2/2013	Payment received	(75,594.80)
8/27/2013	Payment received	(70,526.42)
8/1/2013	Medical Funds received by CVCOG, owed to CVTD	(5,180.77)
8/7/2013	Medical Funds received by CVCOG, owed to CVTD	(6,764.21)
8/14/2013	Medical Funds received by CVCOG, owed to CVTD	(4,088.46)
8/22/2013	Medical Funds received by CVCOG, owed to CVTD	(10,792.77)
8/27/2013	Medical Funds received by CVCOG, owed to CVTD	(6,082.85)
	City of Brady Bus Fares	(769.47)
	Jessica Pena Travel Adv posting error	(165.89)
	Human Resources cell reimb.	(57.10)
	Admin cell reimb	(57.10)
	Grant 616-Expenses paid by CVCOG	3,999.90
	Grant 620-Expenses paid by CVCOG	118,835.79
	Grant 621-Expenses paid by CVCOG	30,677.48
	Grant 622-Expenses paid by CVCOG	6,642.02
	Grant 545-Expenses paid by CVCOG	19,587.83
	Total Amount owed to CVCOG	<u>162,587.31</u>

Concho Valley Transit District
 Balance Sheet Reconciliation
 August 31, 2013

AP Clearing Account
 Account 2115

Description	Amount	
Post ProForma invoices in correct month	2,594.54	JVT11331283
Accrue FIA New Freedom InKind	(712.25)	JVT11331299
Reverse JVT11331285, entered incorrectly	(146.85)	JVT11331291
Accrue TX Comm. invoice	2,338.78	JVT11331280
Accrue legal fees for opinion of counsel	1,500.00	JVT11331281
Accrue FedEx shipping expense	146.85	JVT11331285
Accrue COSA water invoices	347.34	JVT11331288
Accrue Automatic Fire annual inspection	450.00	JVT11331295
Accrue August fuel expense	47,991.28	JVT11331277
Accrue pre-employment drug screen expense	400.00	JVT11331284
Accrue Ecolane invoice 100160	13,781.25	JVT11331271
Accrue Prev. Maint. Expense	2,009.63	JVT11331235
Accrue August bus wash expenses	90.00	JVT11331322
Accrue Sutton County driver wages/fringe	6,420.00	JVT11331278
Total	<u>77,210.57</u>	

All will
 reverse in
 September